



HARRISBURG SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS

REGULAR MEETING MINUTES Monday, November 18, 2013

Prior to the Call to Order, Carol Kaufmann read the following statement

“Once the meeting is called to order no public comment slips will be accepted by the Board. Public comment is limited to Harrisburg City residents only. School District Policy 903 will be followed during the Board of School Directors public meeting. Copies of this policy are on the table in the back of the room.”

1. & 2. Call to Order and Pledge of Allegiance

The Board of School Directors of the Harrisburg School District held a regular meeting on Monday, November 18, 2013 in the boardroom of the Administration Building, 2101 North Front Street, Building 2, Harrisburg, PA, pursuant to due notice to each Board Member. Jennifer Smallwood, President of the Board of School Directors, called the meeting to order at 6:55 pm followed by the flag salute.

3. Roll Call & Announcements

Roll Call:

Ruth Cruz-Roldan	Present	(7) Present (2) Absent
Destini Hodges	Present	
Lola Lawson	Present	
Kenneth L. Mickens, II	Absent	
Brendan Murray	Present	
Danielle Robinson	Present	
Jennifer Smallwood	Present	
James Thompson	Present	
Patricia Whitehead-Myers	Absent	

Present: Dr. Sybil Knight-Burney, Superintendent
Peggy Morningstar, Chief Financial Officer
Debra M. Miller, Business Manager
Carol Kaufmann, Board Secretary
Samuel T. Cooper, III, Solicitor, Dilworth Paxson
Gene G. Venno, Chief Recovery Officer

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3. Roll Call & Announcements-Cont'd.

Ms. Smallwood announced that an Executive Session was held this evening from 5:40-6:50pm. The Board received information regarding personnel needed for the Human Resources Department and the Business Office, Memoranda of Understanding with HEA, fund balance assignments, and the hiring of an attorney for potential litigation for a special education matter.

4. APPROVAL OF NOVEMBER 18, 2013 AGENDA

Ms. Smallwood called for a motion to amend this evening's agenda to add Item 9.11 Authorize the Administration to hire consultants for the Human Resources Department and Business Office and to table Item 10.4A5.

Motion: Ms. Robinson moved to amend the November 18, 2013 agenda to add Item 9.11 Authorize the Administration to hire consultants for the Human Resources Department and Business Office and to table Item 10.4A5.

Second: Ms. Hodges

Discussion: None

Roll Call:

Ms. Hodges	Yes	(7) Yes
Ms. Lawson	Yes	(0) No
Mr. Mickens	Absent	(2) Absent
Mr. Murray	Yes	Motion carried
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Smallwood	Yes	

Motion: Ms. Lawson moved to approve the November 18, 2013 agenda as amended.

Second: Ms. Robinson

Discussion: None

Roll Call:

Ms. Lawson	Yes	(7) Yes
Mr. Mickens	Absent	(0) No
Mr. Murray	Yes	(2) Absent
Ms. Robinson	Yes	Motion carried
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Smallwood	Yes	

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5. APPROVAL OF MINUTES

5.1 October 2, 2013

5.2 October 21, 2013

Motion: Ms. Lawson moved to approve Items 5.1 and 5.2.

Second: Ms. Robinson

Discussion: None

Roll Call:

Mr. Mickens	Absent	(7) Yes
Mr. Murray	Yes	(0) No
Ms. Robinson	Yes	(2) Absent
Mr. Thompson	Yes	Motion carried
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Ms. Smallwood	Yes	

6. PUBLIC COMMENT-AGENDA ITEMS (Time limit of three minutes per person)

Sherri Magnuson-HEA President-commented on the need for Items 9.8, 10.2A., C., and D and the fund balance. She questioned whether we needed to close buildings, reduce staff, or cut programs now that a surplus of funds has been found.

7. REPORTS

7.1 Superintendent's Report-Dr. Sybil Knight-Burney

a. Introduction of Student Representatives:

- Daunessey Penn-Senior-John Harris Campus
- Asher Potts-Sophomore-John Harris Campus
- Nicholas Carter-Senior-SciTech Campus
- Kourtney Thompson-Junior-SciTech Campus

b. Lexus Allen, State Finalist for the Wendy's High School Heisman Program

c. Verizon Wireless Partnership: Harrisburg High School Education Empowerment Program Winners

- Christian Gayle
- Rashien Phillips, Jr.
- Amechie Walker, Jr

d. Cougar Academy – Kathy Ames-Borrel, Director

e. Dental Hygiene Assembly-Caren Butera, Dental Hygienist

7.2 Academic, Instruction, and Student Services Committee-Destini Hodges, Chair

7.3 Ad Hoc Negotiations/Human Resources Committee-Jennifer Smallwood, Chair

7.4 Budget, Facilities, and Finance Committee-James Thompson, Chair

7.5 Community Relations Committee-Lola Lawson, Chair

7.6 Policy and Procedure Committee-Kenneth L. Mickens, II, Chair

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7. REPORTS-Cont'd.

- 7.7 Harrisburg Community College Delegate Report-Lola Lawson
- 7.8 Capital Area Intermediate Unit Delegate Report-Patricia Whitehead-Myers
- 7.8 PSBA Minority Delegate Report-Ruth Cruz
- 7.9 Chief Recovery Officer Report-Gene Veno

8. BUDGET ADMINISTRATION

The Administration recommends approval of the following items:

<u>Item</u>	<u>Check Register</u> <u>Date</u>	<u>Check Numbers</u>	<u>Amount</u>
8.1	10-18-13	93167-93285	\$1,693,559.15
8.2	10-21-13	93286	\$135.00
8.3	10-25-13	93287-93413	\$1,357,405.73
8.4	10-30-13	93414-93423	\$911,019.71
8.5	11-1-13	93424-93549	\$2,716,499.79
8.6	11-8-13	93550-93669	\$1,249,310.91
8.7	11-13-13	93670-93672	\$59,017.73
TOTAL:			\$7,986,948.02

Motion: Ms. Cruz moved to approve Items 8.1-8.7.

Second: Ms. Hodges

Discussion: None

Roll Call:

- Mr. Murray Yes (7) Yes
- Ms. Robinson Yes (0) No
- Mr. Thompson Yes (2) Absent
- Ms. Whitehead-Myers Absent Motion carried
- Ms. Cruz Yes
- Ms. Hodges Yes
- Ms. Lawson Yes
- Mr. Mickens Absent
- Ms. Smallwood Yes

8.8 Approve attached Treasurer's Report for the month of October 2013

Motion: Ms. Cruz moved to approve Items 8.1-8.7.

Second: Ms. Hodges

Discussion: None

Roll Call:

- Ms. Robinson Yes Ms. Smallwood Yes (7) Yes
- Mr. Thompson Yes (0) No
- Ms. Whitehead-Myers Absent (2) Absent
- Ms. Cruz Yes Motion carried
- Ms. Hodges Yes
- Ms. Lawson Yes
- Mr. Mickens Absent
- Mr. Murray Yes

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8. BUDGET ADMINISTRATION

8.9 BUDGET TRANSFERS: 2013-2014

It is the recommendation that the Board approve the following budget transfers:

A.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1011000001004110/757	N/C Equip - Downey	\$3,000.00	
1011000001004110/610	Downey Supplies		\$3,000.00
Total		\$3,000.00	\$3,000.00

Explanation: To purchase t-shirts and supplies for the program "For Together for Tomorrow."

B.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1033001900070490/610	Supplies	\$280.08	
1033001900070490/513	Transportation		\$280.08
Total		\$280.08	\$280.08

Explanation: Homeless Rotary Grant- Adjust budget to pay transportation cost for the Homeless students.

C.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1011000000052121/761	Non Cap. District Music	\$400.00	
1011000000052121/650	Tech. related Supplies/Fees		\$400.00
Total		\$400.00	\$400.00

Explanation: Finale Music Writing Software – Smartmusic Subscription.

D.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1011001021015110/610	Supplies	\$200.00	
1011001041015110/630	Food		\$200.00
Total		\$200.00	\$200.00

Explanation: To fund the cost of Camp Curtain Elementary Incentive Lunch.

E.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1011001763052490/599	Misc. Purchase	\$900.00	
1011001763030490/599	Misc. Purchase		\$300.00
1011001763033490/599	Misc. Purchase		\$600.00
Total		\$200.00	\$900.00

Explanation: To fund the cost of Interscholastic Academic Competition for the K-8 schools.

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8. BUDGET ADMINISTRATION

8.9 BUDGET TRANSFERS: 2013-2014

F.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
5059999999999999/998	Budget Reserve	\$2,631.77	
5031007621001000/123	Overtime Salaries		\$ 270.37
5031007621008000/123	Overtime Salaries		\$ 270.37
5031007621001000/220	Social Security		\$ 20.68
5031007621008000/220	Social Security		\$ 20.68
5031007621001000/230	Retirement		\$ 8.88
5031007621008000/230	Retirement		\$ 8.88
5031007621001000/250	Unemployment		\$ 10.81
5031007621008000/250	Unemployment		\$ 10.81
5031007621001000/260	Workers Compensation		\$ 6.76
5031007621008000/260	Workers Compensation		\$ 6.76
5031007621001000/610	Supplies		\$1,078.77
5031007621008000/610	Supplies		\$ 918.00
Total		\$2,631.77	\$2,631.77

Explanation: To fund the cost of Interscholastic Academic Competition for the K-8 schools.

G.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1028400000062960/618	Supplies	\$20,000.00	
1028400000062960/345	Temp Services		\$20,000.00
Total		\$20,000.00	\$20,000.00

Explanation: To fund the cost of temporary employee's for the IT Department.

H.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1059999999999999/998	Budget Reserve	\$300.00	
1011001023033490/513	Contracted Carrier – SciTech		\$300.00
Total		\$300.00	\$300.00

Explanation: To fund the cost of a field trip to Susquehanna University for Sci-Tech Students.

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8. BUDGET ADMINISTRATION

8.9 BUDGET TRANSFERS: 2013-2014

I.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
102660000054100/610	Security Supplies	\$3,600.00	
1026600001001100/610	BF-Security Supplies		\$360.00
1026600001004100/610	Downey- Security Supplies		\$360.00
1026600001005100/610	Foose – Security Supplies		\$360.00
1026600001008100/610	Marshall-Security Supplies		\$360.00
1026600001009100/610	Melrose-Security Supplies		\$360.00
1026600001013100/610	Scott-Security Supplies		\$360.00
1026600001015100/610	CC-Security Supplies		\$360.00
1026600002016100/610	Rowland-Security Supplies		\$360.00
1026600003030100/610	JH-Security Supplies		\$360.00
1026600003033100/610	SciTech-Security Supplies		\$360.00
Total		\$3,600.00	\$3,600.00

Explanation: To reallocate security budget to the schools.

J.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1032100003030510/125	JH Advisor Salary	\$771.50	
1032100003033510/125	Sci-Tech Advisor Salary		\$771.50
Total		\$771.50	\$771.50

Explanation: To split the salary of the class advisors between schools.

K.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1014504140098480/329	Title I Prof Ed Services	\$220,000.00	
1011904141001150/640	BF – Title I Reading Books		\$10,000.00
1011904141001170/640	BF – Title I Math Books		\$10,000.00
1011904141004150/640	Downey – Title I Reading Books		\$10,000.00
1011904141004170/640	Downey – Title I Math Books		\$10,000.00
1011904141005150/640	Foose – Title I Reading Books		\$10,000.00
1011904141005170/640	Foose – Title I Math Books		\$10,000.00
1011904141008150/640	Marshall – Title I Reading Books		\$10,000.00
1011904141008170/640	Marshall – Title I Math Books		\$10,000.00
1011904141009150/640	Melrose – Title I Reading Books		\$10,000.00
1011904141009170/640	Melrose – Title I Math Books		\$10,000.00
1011904141013150/640	Scott – Title Reading Books		\$10,000.00
1011904141013170/640	Scott – Math Title I Books		\$10,000.00
1011904141015150/640	CC – Title I Reading Books		\$10,000.00
1011904141015170/640	CC – Title I Math Books		\$10,000.00
1011904141016150/640	Rowland – Title I Reading Books		\$10,000.00
1011904141016170/640	Rowland – Title I Math Books		\$10,000.00
1011904141027150/640	M/S – Title I Reading Books		\$10,000.00
1011904141027170/640	M/S – Title I Math Books		\$10,000.00
1011904143030150/640	JH – Title I Reading Books		\$10,000.00

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8. BUDGET ADMINISTRATION

8.9 BUDGET TRANSFERS: 2013-2014

K.-Cont'd

		FROM	TO
1011904143030170/640	JH – Title I Math Books		\$10,000.00
1011904143033150/640	SciTech – Title I Reading Books		\$10,000.00
1011904143033170/640	SciTech – Title I Math Books		<u>\$10,000.00</u>
Total		\$220,000.00	\$220,000.00

Explanation: To purchase reading and math materials.

L.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
5059999999999999/998	Budget Reserve	\$50,000.00	
5031001810000000/631	Food		\$46,500.00
5031001810000000/550	Printing		\$2,500.00
5031001810000000/610	Supplies		<u>\$1,000.00</u>
Total		\$50,000.00	\$50,000.00

Explanation: Establish 2013-2014 Pinnacle Taste Experience Grant to support Nutrition Education.

M.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
5059999999999999/998	Budget Revenue	\$25,000.00	
5031001820000000/631	Groceries		<u>\$25,000.00</u>
Total		\$25,000.00	\$25,000.00

Explanation: Establish 2013-2014 Pinnacle Foundation Power Pack Grant.

N.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1011909313040490/610	Math Supplies	\$1,800.00	
1022709313030490/580	Prof Development Travel		<u>\$1,800.00</u>
Total		\$1,800.00	\$1,800.00

Explanation: To balance account and cover the cost of travel.

O.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1014504140098480/329	Prof Ed Services	\$100,000.00	
1011904141001170/640	BF – Math Books		\$10,000.00
1011904141015170/640	CC-Math Books		\$10,000.00
1011904141004170/640	Downey – Math Books		\$10,000.00
1011904141005170/640	Foose – Math Books		\$10,000.00
1011904141008170/640	Marshall – Math Books		\$10,000.00
1011904141009170/640	Melrose – Math Books		\$10,000.00
1011904141013170/640	Scott – Math Books		\$10,000.00
1011904141016170/640	Rowland – Math Books		\$10,000.00
1011904141027170/640	M/S – Math Books		\$10,000.00
1011904143030170/640	JH – Math Books		<u>\$10,000.00</u>
Total		\$100,000.00	\$100,000.00

Explanation: Purchase of math books.

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8. BUDGET ADMINISTRATION

8.9 BUDGET TRANSFERS: 2013-2014

P.

ACCOUNT NUMBER	DESCRIPTION	FROM	TO
1026200000060000/762	Facilities Cap Equipment	\$15,000.00	
1026300000060000/762	Grounds Cap Equipment	\$9,000.00	
101100000005110/250	Unemployment	\$36,000.00	
1026500000060000/762	Capital Equipment		\$60,000.00
Total		\$60,000.00	\$60,000.00

Explanation: Transfer funds for the purchase of a street sweeper.

Motion: Ms. Lawson moved to approve Items 8.9A-P.

Second: Ms. Hodges

Discussion: Ms. Smallwood commented the street sweeper helps to remove debris from the parking lots and keep water drains clear. Mr. Thompson noted that the district will receive \$30,000 in insurance money due to a fire that destroyed the sweeper that the district owned. This purchase saves on labor costs and cleans away anti-skid material.

Roll Call:

Mr. Thompson	Yes	(7) Yes
Ms. Whitehead-Myers	Absent	(0) No
Ms. Cruz	Yes	(2) Absent
Ms. Hodges	Yes	Motion carried
Ms. Lawson	Yes	
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Ms. Smallwood	Yes	

9. OTHER FISCAL MATTERS

The Administration recommends approval of the following items:

9.1 Use of Facilities Requests

The following requests have been received by the Business Services Office and are submitted to the Board of Directors for approval based upon availability subject to Policy 707 of the Harrisburg School District Board Policy Manual:

A.	GROUP:	Special Olympics of PA
	LOCATION:	Severance Field
	ACTIVITY:	Special Olympics
	DATE(S):	March 27 – 28, 2014
	TIMES:	8:30am – 1:30pm
	COST:	Class II – No Fee
	RESPONSIBLE:	Joseph Brittain
B.	GROUP:	Harrisburg Police Athletics (PAL)
	LOCATION:	Downey Gym
	ACTIVITY:	Basketball
	DATE(S):	November 25, 2013 – March 27, 2013
	TIMES:	6:00pm - 8:00pm
	COST:	Class II – No Fee
	RESPONSIBLE:	Jennie Jenkins

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9. OTHER FISCAL MATTERS

9.1 Use of Facilities Requests-Cont'd.

Motion: Mr. Murray moved to approve Items 8.9A-P.

Second: Ms. Hodges

Discussion: Ms. Smallwood commented the street sweeper helps to remove debris from the parking lots and keep water drains clear. Mr. Thompson noted that the district will receive \$30,000 in insurance money due to a fire that destroyed the sweeper that the district owned. This purchase saves on labor costs and cleans away anti-skid material.

Roll Call:

Ms. Whitehead-Myers	Absent	(7) Yes
Ms. Cruz	Yes	(0) No
Ms. Hodges	Yes	(2) Absent
Ms. Lawson	Yes	Motion carried
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Smallwood	Yes	

9.2 Fundraisers Requests

The Business Manager recommends approval of the following fundraiser requests:

- A. GROUP: NJROTC – Harrisburg High**
 - ACTIVITY: Dog Tag Sale
 - DATE: November 20, 2013 – December 1, 2013
 - REASON: To purchase rifles for competition.
 - COMPANY: Dog Tags, Inc
 - PRICE: \$6.50 – 8.00
 - PROFIT: 50%
 - RESPONSIBLE: Kayla Orange

- B. GROUP: NJROTC – Harrisburg High**
 - ACTIVITY: Wreath Sale
 - DATE: November 20, 2013 – December 1, 2013
 - REASON: To purchase rifles for competition.
 - COMPANY: Wreaths Across America
 - PRICE: \$15
 - PROFIT: 40%
 - RESPONSIBLE: Kayla Orange

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9. OTHER FISCAL MATTERS

The Administration recommends approval of the following items:

9.2 Fundraisers Requests

- C. GROUP: Life Skills – Ben Franklin**
ACTIVITY: Holiday Grams
DATE: December 9, 2013 – December 20, 2013
REASON: To defray the cost of field trips within the community (Broad Street Market and grocery stores).
COMPANY: n/a
PRICE: \$.50
PROFIT: 100%
RESPONSIBLE: Jennifer Yates

Motion: Ms. Lawson moved to approve Items 9.2A-C.

Second: Ms. Cruz

Discussion:

Roll Call:

Ms. Whitehead-Myers	Absent	(7) Yes
Ms. Cruz	Yes	(0) No
Ms. Hodges	Yes	(2) Absent
Ms. Lawson	Yes	Motion carried
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Smallwood	Yes	

9. OTHER FISCAL MATTERS

9.3 CONTRACTS/AGREEMENTS/MEMORANDA OF UNDERSTANDING

The Administration recommends approval of the following items subject to the final review of the Chief Financial Officer, Business Manager, and Solicitor:

- A. Approve the amendment to the professional services agreement with Hayes Large Architects, LLP for preparation of the SciTech PlanCon Parts D, G & H.
 Note: Hayes Large was initially approved at \$2,400 and was approved for an additional payment of \$2,465 for educational planner expenses at the August 12, 2013 board meeting. This amendment to the professional services agreement will formalize the change that was approved by the Board.
- B. Approve the Microsoft Server Product Purchasing Group Participation Agreement with the Lancaster-Lebanon Intermediate Unit
- C. Approve a Memorandum of Understanding with Dauphin County Department of Drug & Alcohol Services to cooperate mutually in the provision of services to students with drug, alcohol, and tobacco problems effective for the 2013-2014 and 2014-2015 school years

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9. OTHER FISCAL MATTERS

9.3 CONTRACTS/AGREEMENTS/MEMORANDA OF UNDERSTANDING

The Administration recommends approval of the following items subject to the final review of the Chief Financial Officer, Business Manager, and Solicitor:

- D. Approve a letter of agreement with Dauphin County Mental Health/Intellectual Disabilities Program and Dauphin County Juvenile Probation to cooperate in the development and implementation of a Student Assistance Program Services using the Guidelines for Student Assistance Program Implementation effective September 1, 2013 through June 30, 2014

- E. Approve revised funding with Pinnacle Health Hospitals in the amount of \$75,000 for the 2013-2014 school year.
 Note: Prior approved funding was reduced by Pinnacle from \$105,000 to \$75,000 which covers the Power Pack Program and Taste Experience. Pinnacle will use the difference in funding to provide expanded health services such as BMI screenings, visions and hearing screenings, annual school physicals, age appropriate immunizations, STC clinics and pregnancy prevention education.

- F. Approve the termination of Capital Area Tax Collection Bureau for the collection of delinquent earned income taxes
 Note : Currently Capital Tax Collection Bureau collects delinquent Earned Income Tax (EIT) for years prior to 2012 and Keystone collects delinquent EIT for 2012 and beyond. Therefore, we are requesting approval to terminate Capital Tax Collection Bureau and appoint Keystone so that only one company is collecting delinquent EIT.

- G. Approve the attached Resolution to appoint Keystone Collections Group for Delinquent Earned Income Taxes for tax years prior to 2012

- H. Approve the attached Resolution for the sale of 2013 delinquent real estate taxes- Municipal Revenue Services (MRS)-\$187,500.00 capped fee
Motion: Mr. Murray moved to approve Items 9.3A-H.
Second: Ms. Hodges
Discussion: Mr. Murray commented that Item 9.3D is receiving retro approval and we should find a way to get these in earlier.

Roll Call:

Ms. Hodges	Yes	(7) Yes
Ms. Lawson	Yes	(0) No
Mr. Mickens	Absent	(2) Absent
Mr. Murray	Yes	Motion carried
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Smallwood	Yes	

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9. OTHER FISCAL MATTERS

9.4 Authorize the administration to file the required E-rate forms to comply with the competitive bidding notice requirements and advertise to solicit requests for proposal for wireless networking equipment

Note: The E-rate program was reviewed at the September 9, 2013 BFF Committee meeting and this information was presented by our E-rate Consultant, Tritt-Schell Consulting Services.

9.5 Ratify Levin Legal Group as Special Counsel in the matter of a Minor

9.6 Authorize Administration to solicit requests for qualifications for a guaranteed energy savings project

9.7 Authorize Administration to solicit bids for Rowland chiller piping project with funding provided by 2009B Bonds

9.8 Authorize Administration to solicit bids for the purchase of a street sweeper

9.9 Approve amortizing the redemption of 2010 Bond Proceeds Debt Redemption at the end of the Bond Amortization Schedule

Motion: Ms. Lawson moved to approve Items 9.4-9.9.

Second: Ms. Hodges

Discussion: Mr. Murray commented that Item 9.3D is receiving retro approval and we should find a way to get these in earlier.

Roll Call:

Ms. Lawson	Yes	(7) Yes
Mr. Mickens	Absent	(0) No
Mr. Murray	Yes	(2) Absent
Ms. Robinson	Yes	Motion carried
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Smallwood	Yes	

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9. OTHER FISCAL MATTERS

9.10 Authority to assign projected 2013 General Fund Balance by the Chief Financial Officer and the Superintendent

Motion: Ms. Lawson moved to approve Item 9.10.

Second: Mr. Murray

Discussion: Ms. Morningstar stated there is approximately \$20 million as of 6/30/13 and the request is to authorize the Administration to assign the funds to several categories for future use and, if not used for these, the Board can then vote to unassign them for other purposes.

Ms. Morningstar’s recommendations will be based on the CRO’s Recovery Plan and the expected recalibrated plan.

Roll Call:

Mr. Mickens	Absent	(6) Yes
Mr. Murray	Yes	(1) No
Ms. Robinson	Yes	(2) Absent
Mr. Thompson	No	Motion carried
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Ms. Smallwood	Yes	

9.11 Appointment of consultants to HR and BO subject to final terms as determined by the Superintendent, Chief Financial Officer, and Solicitor

Motion: Ms. Lawson moved to approve Item 9.11.

Second: Mr. Murray

Discussion: None

Roll Call:

Mr. Mickens	Absent	(7) Yes
Mr. Murray	Yes	(0) No
Ms. Robinson	Yes	(2) Absent
Mr. Thompson	Yes	Motion carried
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Ms. Smallwood	Yes	

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10. PERSONNEL ACTIONS - *The approved Harrisburg School District Recovery Plan requires that all personnel actions are subject to a salary reduction of 5%.*

The Administration recommends approval of the following items:

10.1 ADMINISTRATIVE

A. Appointment (start date is contingent upon completion of all paperwork)

1. James Jenkins Assistant Payroll Officer at the Administration Building, 260 day employee, 7.5 hours per day, salary of \$48,900.00, effective 11/19/2013. Replacing Christina Bahrt, who resigned.

Motion: Ms. Hodges moved to approve Item 10.1A1.

Second: Ms. Cruz

Discussion: None

Roll Call:

- | | | |
|---------------------|--------|----------------|
| Ms. Robinson | Yes | (7) Yes |
| Mr. Thompson | Yes | (0) No |
| Ms. Whitehead-Myers | Absent | (2) Absent |
| Ms. Cruz | Yes | Motion carried |
| Ms. Hodges | Yes | |
| Ms. Lawson | Yes | |
| Mr. Mickens | Absent | |
| Mr. Murray | Yes | |
| Ms. Smallwood | Yes | |

B. Resignation

1. Bruce Schwalm Network Support Specialist, PBX Administrator at the Annex Building, effective 10/21/2013.
2. Ami Gereb Assistant Principal at Scott and Melrose, effective 1/6/2014
3. Laura Sing Human Resource Manager at the Administration Building, effective 11/15/2013.

Motion: Ms. Cruz moved to approve Items 10.1B1-3.

Second: Ms. Hodges

Discussion: None

Roll Call:

- | | | |
|---------------------|--------|----------------|
| Ms. Robinson | Yes | (7) Yes |
| Mr. Thompson | Yes | (0) No |
| Ms. Whitehead-Myers | Absent | (2) Absent |
| Ms. Cruz | Yes | Motion carried |
| Ms. Hodges | Yes | |
| Ms. Lawson | Yes | |
| Mr. Mickens | Absent | |
| Mr. Murray | Yes | |
| Ms. Smallwood | Yes | |

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013**10. PERSONNEL ACTIONS** - *The approved Harrisburg School District Recovery Plan requires that all personnel actions are subject to a salary reduction of 5%.*

The Administration recommends approval of the following items:

10.2 PROFESSIONAL**A. Appointments** (start date is contingent upon completion of all paperwork)

1. Trent Baker Biology Teacher at John Harris, 189 day employee, range 1, step 1, salary of \$41,769.00, effective 11/20/2013. Replacing Patricio Gomez, who resigned.
2. Amy Benjamin School Psychologist for Camp Curtin and Rowland, 189 day employee, range 5, step 3, salary of \$47,518.00 (pending verification of credentials), effective 11/19/2013. Replacing Nikole Hollins, who resigned
3. Cristi DellAnno Speech Therapist at Foose and SciTech, 189 day employee, range 1, step 1, salary of \$41,769.00, effective 11/19/2013. Replacing Brittany Franklin, who resigned
4. Ritamarie Jimenez Guidance Counselor at Camp Curtin, 189 day employee, range 5, step 4, salary of \$48,131.00 (pending verification of credentials), effective 12/17/2013. Replacing Meghan Tavani, who resigned
5. Jamie McKim 1st Grade Teacher, 189 day employee, range 5, step 10, salary of \$56,101.00 (pending verification of credentials), effective 11/25/2013.
6. Courtney Lindgren SIG Reading Interventionist at Camp Curtin, salary of \$42,000.00, effective 12/11/2013. Replacing Cheryl Strauser, who transferred.
7. James Manning, Jr. Business Teacher at John Harris, 189 day employee, range 10, step 16, salary of \$76,395.00, effective 11/19/2013. Replacing Patricia Wolverton, who resigned.
8. Sunada Roberts 9th Grade Biology Teacher at SciTech, 189 day employee, range 5, step 7, salary of \$51,196.00, effective 11/19/2013. Replacing Rae Dennis, who resigned.
9. Doreen Staikos ESL K-12 Teacher at Rowland, 189 day employee, range 4, step 1, salary of \$45,621.00, effective 11/20/2013. Replacing Aubrey Graeser, who resigned
10. Jennifer Weber SIG Reading Interventionist at Scott, salary of \$42,000.00, effective 11/20/2013. Replacing Maria Fiamingo, who transferred.
11. Noel Weidel 1th Grade Teacher at Melrose, 189 day employee, range 1, step 1, salary of \$41,769.00, effective 11/12/2013.

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.2 PROFESSIONAL

A. Appointments-Cont'd.

Motion: Ms. Cruz moved to approve Items 10.2A1-11.

Second: Ms. Hodges

Discussion: None

Roll Call:

Ms. Whitehead-Myers	Absent	(7) Yes
Ms. Cruz	Yes	(0) No
Ms. Hodges	Yes	(2) Absent
Ms. Lawson	Yes	Motion carried
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Smallwood	Yes	

B. Voluntary Transfer (with change in salary)

1. Tiffany Laing From: SIG Math Interventionist at Scott.
To: 2nd Grade Teacher at Scott, 189 day employee, range 5, step 3, salary of \$47,518.00, effective 11/20/2013. Replacing Andrea Galinac, who transferred

Motion: Ms. Cruz moved to approve Item 10.2B1.

Second: Ms. Robinson

Discussion: None

Roll Call:

Ms. Cruz	Yes	(7) Yes
Ms. Hodges	Yes	(0) No
Ms. Lawson	Yes	(2) Absent
Mr. Mickens	Absent	Motion carried
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Smallwood	Yes	

C. Resignation

1. Carson Book Special Education Teacher at John Harris, effective 10/16/2013. ***NOTE: This resignation effective date could be delayed up to 60 days, in accordance with the PA School Code.**
- 2.. Andrew Freas 9th Grade Social Studies Teacher at John Harris, effective 11/1/2013.
3. Melody Nissley 4th Grade Teacher at Melrose, effective 12/31/2013

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.2 PROFESSIONAL

D. Correction

1. Nicole Brubaker From: Resignation from 4th Grade Teacher at Melrose, effective 9/24/2013.
To: Resignation from 4th Grade Teacher at Melrose, effective 11/1/2013. Replacement was found, professional employee released.

Motion: Ms. Robinson moved to approve Item 10.2C and D.

Second: Ms. Hodges

Discussion: None

Roll Call:

Ms. Hodges	Yes	(7) Yes
Ms. Lawson	Yes	(0) No
Mr. Mickens	Absent	(2) Absent
Mr. Murray	Yes	Motion carried
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Smallwood	Yes	

10.3 CLASSIFIED

A. Appointment (start date is contingent upon completion of all paperwork)

1. Audrey DePiante Safety Monitor at Melrose School, 189 day, 8 hours per day, \$10.29 per hour, effective 11/4/2013. Replacing Stacy Mitchell, who resigned
2. Ronielle Waters Long Term Substitute Special Education Instructional Aide at Ben Franklin, salary of \$10.87 per hour as needed, effective 10/29//2013.

Motion: Ms. Lawson moved to approve Items 10.3A1-2.

Second: Ms. Robinson

Discussion: None

Roll Call:

Ms. Hodges	Yes	(7) Yes
Ms. Lawson	Yes	(0) No
Mr. Mickens	Absent	(2) Absent
Mr. Murray	Yes	Motion carried
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Smallwood	Yes	

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.3 CLASSIFIED

B. Rescind Appointment

1. Kurt Vail Long Term Substitute Special Education Aide at Foose, effective 10/22/2013.

Motion: Ms. Cruz moved to approve Item 10.3B.

Second: Mr. Murray

Discussion: None

Roll Call:

- | | | |
|---------------------|--------|----------------|
| Mr. Mickens | Absent | (7) Yes |
| Mr. Murray | Yes | (0) No |
| Ms. Robinson | Yes | (2) Absent |
| Mr. Thompson | Yes | Motion carried |
| Ms. Whitehead-Myers | Absent | |
| Ms. Cruz | Yes | |
| Ms. Hodges | Yes | |
| Ms. Lawson | Yes | |
| Ms. Smallwood | Yes | |

C. Promotion

1. Tonya McCrae From: Substitute Custodian, district wide.
To: Custodian at John Harris, 260 day, 8 hours per day, \$9.88 per hour, effective 11/19/2013. Replacing Robie Randall, who retired.
2. Kyle Spradley From: Substitute Custodian, district wide.
To: Custodian at Foose, 260 day, 8 hours per day, \$9.88 per hour, effective 11/19/2013. Replacing Matthew Stephens, who resigned.
3. Robert Williams From: Substitute Custodian, district wide.
To: Custodian at Rowland, 260 day, 8 hours per day, \$9.88 per hour, effective 11/19/2013.

Motion: Mr. Murray moved to approve Items 10.3C1-3.

Second: Ms. Hodges

Discussion: None

Roll Call:

- | | | |
|---------------------|--------|----------------|
| Mr. Murray | Yes | (7) Yes |
| Ms. Robinson | Yes | (0) No |
| Mr. Thompson | Yes | (2) Absent |
| Ms. Whitehead-Myers | Absent | Motion carried |
| Ms. Cruz | Yes | |
| Ms. Hodges | Yes | |
| Ms. Lawson | Yes | |
| Mr. Mickens | Absent | |
| Ms. Smallwood | Yes | |

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.3 CLASSIFIED

D. Voluntary Transfer (with no change in pay)

1. Jacqueline Marshall From: Secretary at Ben Franklin
To: Secretary at John Harris, effective 11/4/2013.
Replacing Carla Queeley, who retired.

E. Involuntary Transfer (with no change in pay)

1. Yul Holloway From: Secretary at Facilities in the Annex Building
To: Secretary at Ben Franklin, effective 11/4/2013.
Replacing Jacqueline Marshall, who transferred.
2. Jacklyn Wright From: Cafeteria Manager at Camp Curtin.
To: Cafeteria Manager at John Harris, effective 11/18/2013. Replacing Diane Ross, who retired.

F. Resignation

1. Sandra Burhannan Long Term Substitute Special Education Instructional Aide at Downey, effective 11/4/2013.
2. Leslie Franklin Special Education Instructional Aide at Ben Franklin, effective 11/4/2013.
3. Shawanna Plummer Safety Monitor at Camp Curtin, effective 11/1/2013.

Motion: Ms. Robinson moved to approve Items 10.3D, E, and F.

Second: Ms. Cruz

Discussion: None

Roll Call:

Ms. Robinson	Yes	(7) Yes
Mr. Thompson	Yes	(0) No
Ms. Whitehead-Myers	Absent	(2) Absent
Ms. Cruz	Yes	Motion carried
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Smallwood	Yes	

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.4 SUPPLEMENTAL

A. Appointment (start date is contingent upon completion of all paperwork)

1. Induction Teacher Mentor, 2013-2014 School Year

<u>Mentor Name</u>	<u>Mentee Name</u>	<u>Supplemental Stipend Amount</u>
Laura Bloss	Dawn Kaloz	\$1,543.00 in 2 payments
Traci Moyer	Alaina Moyer	\$1,543.00 in 2 payments
Traci Moyer	Scott Shepard	\$1,543.00 in 2 payments
Cindylee Hart	Lindsey Rhodes	\$1,543.00 in 2 payments
Brandi Jennings	Kristin Hoover	\$1,543.00 in 2 payments
Susan Johnson	Brandon Shiposh	\$1,543.00 in 2 payments
Seth LaBarre	Avery DeVoe	\$1,543.00 in 2 payments
Dana Milakovic	Sara Bates	\$1,543.00 in 2 payments
Sandra Pharris	Shelby Jones	\$1,543.00 in 2 payments

2. Homebound Instruction – Tutoring Homebound Students, salary is the HEA contracted rate of \$30.50 per hour.

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Krista Himmelreich	District Wide	11/20/2013

3. John Harris, effective for the 2013/2014 School Year

<u>Name</u>	<u>Position</u>	<u>Supplemental Stipend Amount</u>
Stacy Milanovich	High School Choral Director	\$2,828.00
Cynthia Miller	Senior High Class Advisor	\$1,543.00
William Troutman	High School Concert/Jazz Director	\$2,057.00

4. Safe School and NIMS Program – effective 2013-2014 School Year.

<u>Name</u>	<u>Position</u>	<u>Supplemental Stipend Amount</u>
Marianne Flickinger	Safe School and NIMS Coordinator	\$1,036.00

6. Safe Crisis Management (SCM) – established to ensure compliance of JKM Training, policies and procedures, effective for the 2013-2014 School Year.

<u>Name</u>	<u>Position</u>	<u>Supplemental Stipend Amount</u>
Keith Avery	SCM Certified Trainer	\$1,500.00
Tiara McQuay	SCM Certified Trainer	\$1,500.00
Terrance Parsons	SCM Certified Trainer	\$1,500.00

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013**10. PERSONNEL ACTIONS****10.4 SUPPLEMENTAL****A. Appointment**

Motion: Ms. Hodges moved to approve Items 10.4A1, 2, 3, 4, and 6.

Second: Ms. Robinson

Discussion: None

Roll Call:

Mr. Thompson	Yes	(7) Yes
Ms. Whitehead-Myers	Absent	(0) No
Ms. Cruz	Yes	(2) Absent
Ms. Hodges	Yes	Motion carried
Ms. Lawson	Yes	
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Ms. Smallwood	Yes	

5. PIRC Facilitator at Rowland

<u>Name</u>	<u>School Year</u>	<u>Stipend Amount</u>
Sherry Wiest	2011-2012	\$1500.00
Sherry Wiest	2012-2013	\$1500.00

This item was tabled.

C. Rescind Appointment for the Induction Teacher Mentor Appointment

Adienex Velez Mentee: Shelby Jones effective 2012-2013 school year

Motion: Ms. Robinson moved to approve Item 10.4C.

Second: Mr. Murray

Discussion: None

Roll Call:

Ms. Whitehead-Myers	Absent	(7) Yes
Ms. Cruz	Yes	(0) No
Ms. Hodges	Yes	(2) Absent
Ms. Lawson	Yes	Motion carried
Mr. Mickens	Absent	
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Smallwood	Yes	

D. Correction

1. Homebound Instruction – Tutoring Homebound Students, salary is the HEA contracted rate of \$30.50 per hour. The effective date is corrected from 10/23/2013 for all teachers, to the 2013-2014 School year for all teachers.

2. John Harris Fall Sports Coaching Positions – Supplemental pay amounts were listed with the 5% accounted for.

3. Foose Club Advisor – Supplemental amount should be stated as \$2,576.00.

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.4 SUPPLEMENTAL

D. Correction-Cont'd.

Motion: Ms. Hodges moved to approve Item 10.4D.

Second: Mr. Murray

Discussion: None

Roll Call:

Ms. Cruz	Yes	(7) Yes
Ms. Hodges	Yes	(0) No
Ms. Lawson	Yes	(2) Absent
Mr. Mickens	Absent	Motion carried
Mr. Murray	Yes	
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Smallwood	Yes	

10.5 EXPLORE (Extended Program of Learning Opportunities and Recreational Experiences) / EDL is an after-school program operated by the Harrisburg School District with combined grant funding from *21st Century, SIG and Title I grants*. The program is organized into school sites throughout the community. Program sites are staffed with site directors, certified teachers, instructional and clerical assistants, food service workers, and volunteers. Students are offered a standards-based academic program, computer- assisted instruction, cultural and enrichment activities, and recreation. Staff members work with students on interdisciplinary, thematic programs that include literacy, mathematics, sciences and social studies. Computer-assisted instruction allows students to improve their reading and mathematical skills. Kid's Cafe provides a nutrition program, engaging students in a variety of educational experiences. A hot meal is served to each student. Program personnel work in coordination and collaboration with school personnel and other programs offered by community organizations. Parent coordinators provide parent meetings and workshops. The Board previously approved personnel appointments to the EXPLORE / EDL program for 2013-14. The following additional appointments and changes for program staff are submitted to the Board for approval at this time. Positions are given hours to work as needed depending upon enrollment at each site.

A. Appointments The start date is contingent upon completion of all paperwork.

1. Teachers: Salary is \$30.50/hour for the first hour, \$15/hour for each subsequent hour; training paid at a rate of \$23/hour.

- a. Shannon Luciani Downey
- b. Ryan Jones Marshall

B. Change in Assignment

- | | <u>Name</u> | <u>From</u> | <u>To</u> |
|----|-----------------|--------------------------------|---|
| a. | Angela Blair | Enrichment Aide at Foose | Data Specialist at Foose, salary of \$12 per hour |
| b. | Ashley Williams | Data Specialist at Camp Curtin | Tutor at Downey, no change in pay. |

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.5 EXPLORE

Motion: Ms. Cruz moved to approve Items 10.5A and B.

Second: Ms. Lawson

Discussion: None

Roll Call:

Ms. Hodges	Yes	(7) Yes
Ms. Lawson	Yes	(0) No
Mr. Mickens	Absent	(2) Absent
Mr. Murray	Yes	Motion carried
Ms. Robinson	Yes	
Mr. Thompson	Yes	
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Smallwood	Yes	

10.6 SCHOOL IMPROVEMENT GRANT (SIG)

A. Appointment (effective dates are contingent upon completion of all paperwork)

1. Extended Learning Day Program at Camp Curtin - provides additional instructional time for students needing more assistance to master various skills and concepts. Teacher and Lead teacher salary is the HEA contracted rate of \$30.50 per hour and professional development salary of \$24.00 per hour in compliance with the HEA contract, effective 8/17/2013 . Days will be Monday through Friday. Teacher hours are from 3:35 – 4:45pm. Site Leaders will plan, prepare and enroll students in the EDL program as well as track student data in the program. Site leaders will not to exceed 1.5 hours per day. Hours may be adjusted and approved by the principal to ensure compliance with SIG grant goals and budget allocations. Alternates will rotate in this position as needed to cover any absences.

Renee Reed Teacher

2. Family and Community Liaison at Camp Curtin

Latoya Newman- Salary of \$10.00 per hour, 20-25 hours per week, effective
Elby 11/20/2013. Replacing Kathy O’Neal-Sloane, who
resigned.

Motion: Ms. Cruz moved to approve Items 10.6A1-2.

Second: Ms. Robinson

Discussion: None

Roll Call:

Ms. Lawson	Yes	Ms. Cruz	Yes	(7) Yes
Mr. Mickens	Absent	Ms. Hodges	Yes	(0) No
Mr. Murray	Yes	Ms. Smallwood	Yes	(2) Absent
Ms. Robinson	Yes			Motion carried
Mr. Thompson	Yes			
Ms. Whitehead-Myers	Absent			

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

10. PERSONNEL ACTIONS

10.7 Camp Curtin Academy Leadership Teams- The Leadership Teams will meet twice per month before school to discuss building-level data, testing, curriculum, scheduling, behavior, and building climate concerns. Funding source is general funds. Salary is the HEA contacted rate of \$30.50 per hour, effective 11/20/2013.

A. Appointment

Ritamarie Jimenez
 Shelby Jones
 Kelly Jo Smith

Motion: Mr. Murray moved to approve Item 107A.

Second: Ms. Robinson

Discussion: None

Roll Call:

Mr. Mickens	Absent	(7) Yes
Mr. Murray	Yes	(0) No
Ms. Robinson	Yes	(2) Absent
Mr. Thompson	Yes	Motion carried
Ms. Whitehead-Myers	Absent	
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Ms. Smallwood	Yes	

11. POLICIES AND PROGRAMS

11.1 Out of State Field Trip Requests

A. GROUP: 10th Grade Students

ACTIVITY: National Aquarium

LOCATION: Baltimore, MD

DATE: December 13, 2013

STUDENTS: 30

CHAPERONES: 3 adults

ACCOMODATIONS: None

PURPOSE: Honors Biology Class, diversity of life and water, and aquatic ecosystems

TRANSPORTATION: School Bus

COST: \$1,340.00 (Admission fees paid by parent/guardian and transportation paid by mini-grant.)

B. GROUP: NJROTC

ACTIVITY: Visit Senator Robert Casey's Office

LOCATION: Washington, D.C.

DATE: October 31, 2013

STUDENTS: 25

CHAPERONES: 3 adults

ACCOMODATIONS: None

PURPOSE: Instill in students the values of citizenship, service to the United States, personal responsibility, and a sense of accomplishment

TRANSPORTATION: School Bus

COST: \$800.00 (Transportation paid by NJROTC funds.)

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

11. POLICIES AND PROGRAMS

11.1 Out of State Field Trip Requests

C. GROUP: Grades 9-12 Students
 ACTIVITY: Sugarbush Ski Resort
 LOCATION: Warren, Vermont
 DATE: January 17-21, 2014
 STUDENTS: TBD
 CHAPERONES: TBD
 ACCOMODATIONS: Hampton Inn, South Burlington, VT
 PURPOSE: Develop physical and social skills
 TRANSPORTATION: School Bus
 COST: All costs are paid by students.

Motion: Ms. Robinson moved to approve Items 11.1A-C.

Second: Ms. Cruz

Discussion: None

Roll Call:

Mr. Murray	Yes	(7) Yes
Ms. Robinson	Yes	(0) No
Mr. Thompson	Yes	(2) Absent
Ms. Whitehead-Myers	Absent	Motion carried
Ms. Cruz	Yes	
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Mr. Mickens	Absent	
Ms. Smallwood	Yes	

11.2 Approve updated Table of Organization

Motion: Ms. Hodges moved to approve Item 11.2.

Second: Ms. Cruz

Discussion: None

Roll Call:

Ms. Robinson	No	(5) Yes
Mr. Thompson	Yes	(2) No
Ms. Whitehead-Myers	Absent	(2) Absent
Ms. Cruz	Yes	Motion carried
Ms. Hodges	Yes	
Ms. Lawson	Yes	
Mr. Mickens	Absent	
Mr. Murray	No	
Ms. Smallwood	Yes	

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

At the request of Mr. Cooper, Ms. Smallwood read into record the final three parts of the Resolution related to Item 9.9 approved this evening:

NOW THEREFORE BE IT RESOLVED, and it is hereby resolved by the Board of School Directors of the School District of the City of Harrisburg, that:

1. The District shall immediately expend the unspent 2010 QSCB (Qualified School Construction Bonds) proceeds to redeem a corresponding amount of \$394,000 of the principal of the QSCB; and

2. The resulting savings in principal payments shall be applied and realized in the last year and on the last payment that the principal payments are due on the QSCB; and

3. All resolutions or parts of resolutions inconsistent herewith are hereby rescinded, canceled and annulled.

Dr. Knight asked to clarify that with regard to Item 9.10 no recommendation will go forward without a thorough understanding of the impact on future budgets.

12. Public Comment – Non-Agenda Items (time limit of three minutes per person)

1. Thomas Leonard-315 Edward Street-commented on the purchase of 1100 S. Cameron Street property in the City by the Dauphin County Industrial Development Authority that would be turned into a tax-exempt property thereby impacting future tax revenue for the district.

Ms. Smallwood thanked outgoing members Ruth Cruz, Lola Lawson, and Brendan Murray for their service to the district. Ms. Cruz, Ms. Lawson, and Mr. Murray each gave parting statements.

13. Adjournment

Ms. Cruz moved, seconded by Mr. Murray, to adjourn at 8:26pm.

Respectfully submitted,

Carol Kaufmann
Board Secretary

Harrisburg School District Board of School Directors Regular Meeting Minutes-November 18, 2013

NOTICE

Notice is hereby given that the Board of School Directors of the Harrisburg School District will conduct a regular meeting on Monday, November 18 at 6:30pm in the first floor board room of the Administration Building located at 2101 N. Front St., Building 2, Harrisburg, PA. The purpose of the hearing is to review and act on regular business that comes before the Board. If you are a person with disabilities or require other accommodations, please contact the Superintendent’s Office at 717-703-4024.

Carol L. Kaufmann, Board Secretary

Insertion Date: June 25, 2013

2013-2014 Board of School Directors Regular Meetings

Meetings begin at 6:30pm in the first floor boardroom at administration building.

- Monday August 12, 2013**
- Monday August 26, 2013**
- Monday September 16, 2013**
- Monday October 21, 2013**
- Monday November 18, 2013**
- Monday December 2, 2013-Reorganization Meeting**
- Monday December 16, 2013-Regular Meeting**
- Tuesday January 21, 2014 (Monday, January 20, 2014 is MLK Day)**
- Tuesday February 18, 2014 (Monday, February 17, 2014 is President’s Day)**
- Monday March 17, 2014**
- Monday April 21, 2014**
- Monday May 19, 2014**
- Monday June 16, 2014**

2013-2014 Committee Meetings

<u>Committee</u>	<u>Dates</u>	<u>Times</u>
Academic, Instruction, and Student Support Services (No meeting in December)	4 th Tuesday of the month	6:00pm
Budget, Finance, and Facilities	1 st and 2 nd Mondays of the month (beginning 9/3/13)	5:30pm
Community Relations (*see below for locations) No meetings in November and December)	4 th Wednesday of the month	6:00pm
Policy and Procedure	2 nd Thursday of the month	6:00pm

The Human Resources Committee and Ad Hoc Negotiations Committee are non-public and held as needed.

***2013-2014 Community Relations Meeting Locations**

August 28, 2013	Administration Building, 2101 N. Front. St., Bldg 2, Harrisburg, PA 17110
September 25, 2013	Ben Franklin School , 1205 North 6 th Street, Harrisburg 17102
October 23, 2013	Camp Curtin School, 2900 North 6 th Street, Harrisburg, PA 17110
January 22, 2014	Downey School, 1313 Monroe Street, Harrisburg, PA 17103
February 26, 2014	Foose School, 1301 Sycamore Street, Harrisburg, PA 17104
March 26, 2014	Melrose, 2041 Berryhill Street, Harrisburg, PA 17104
April 23, 2014	John Harris Campus, 2452 Market St., Harrisburg, PA 17103
May 28, 2014	Rowland School, 1842 Derry Street, Harrisburg, PA 17104