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# Pennsylvania Department of Education

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COMMONWEALTH OF PENNSYLVANIA  
**DEPARTMENT OF EDUCATION**  
333 MARKET STREET  
HARRISBURG, PA 17126-0333

## **Educational Technology Plan**

**January 22, 2007**

**Entity:** Harrisburg City SD

**Address:** 2101 North Front St Bldg 2  
Harrisburg, PA 17110-1081

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**Contact Name:** Gerald Kohn

## **Core Purpose**

### **Mission**

Our mission is to provide all students with the resources and opportunities to acquire the skills and knowledge essential to become productive citizens of the 21st century.

### **Vision**

The Harrisburg School District will provide all students with the knowledge and skills necessary for continuous education and/or competition in the global marketplace through collaboration among the community, actively involved families, students and highly qualified staff who are culturally competent.

### **Shared Values Belief Statements**

Effort creates ability.

Learning is a constructive process. Students learn by constructing the world through understanding how they themselves learn.

Quality curriculum and instruction is essential to student success.

A classroom organized for learning is rich in oral language and print. Each student in the classroom encounters materials every day that he/she can read and understand and that are of interest.

Learning experiences should be developmentally appropriate and student-centered.

Careful assessment of students' learning is integral to sound teaching practice.

Assessment guides teachers' planning for student learning.

Learning flourishes in a supportive environment where risk-taking is encouraged and where students feel safe.

Meaningful learning is the ultimate goal.

Learning is a social process. Students learn by interacting with each other as partners and in small groups. This environment builds motivation and encourages students to work together, to take responsibility for their learning, and to become independent learners.

Students learn best when they are responsible for their own learning and are self-managed learners.

Social and emotional learning is integrated into the curriculum enhances students' achievement.

Establishing and promoting active family, school, and community partnerships is essential to students' educational success.

The students, the community and the school district must work together to provide a safe learning environment.

The needs of students who are struggling are best approached in a collaborative, school-based manner, including parents and community agencies when appropriate.

Accountability at every level of the organization is essential for improving student achievement.

**Needs Assessment**

To access our district needs we focus on the following areas: network infrastructure, hardware, software, professional development, integration, and emerging technologies. By monitoring network traffic, server logs, and using network monitoring software, we are able to determine our network infrastructure needs. Annually, a hardware inventory is completed to determine status of quality and quantity of district hardware. This guides our future hardware purchases. We have many software/applications for our district staff which can be monitored for utilization.. Our joint committee of IT and curriculum staff will aid us in determining future purchases in this area to ensure we are guided by curriculum goals.

There is a critical need for more professional development and integration of technology. This is evident in the calls to the helpdesk and feedback from staff. To help target our efforts, a student survey and teacher survey were conducted. The student survey is being analyzed to determine technology availability to students for home access. It will also determine the technology skills of the household. This survey will provide us with a better way to communicate with the families of our students. A teacher technology survey is also being analyzed to determine future professional development needs for our staff. This will help us organize our technology curriculum. Technology is in a constantly evolving state. To keep the district abreast of these technologies, IT and curriculum staff will attend many conferences and professional development sessions from a variety of sources such as CAIU, professional organizations, and vendors to name a few.

**Goals and Strategies**

**Goal: FOUR-YEAR GRADUATION RATE (for districts and schools that graduate seniors)**

*Description:* Graduation rate will meet an 80% threshold and/or show growth. The rate of growth will be 2% per year.

**Strategy: Drop-Out Prevention**

*Description:* A system developed to identify, monitor and create intervention plans for students at risk of dropping out of school.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure
Initiate Drop Out Prevention Indicator (analysis of student data)	We will create custom screens and reports that will aid in the district's analysis of potential at-risk students. Reports will be reviewed each marking period for patterns in attendance, grades and discipline. This will enable the district's	The district will compare annually the dropout rate within the district. The district will analyze the data to determine whether our indicators accurately reflect the students who are at-risk.

	dropout prevention specialist to target at-risk students.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Sybil Knight	<b>Start</b>	6/1/2006	<b>Finish</b> 5/7/2007 \$30,000.00

**Strategy: GEAR UP**

*Description:* Gaining Early Awareness and Readiness for Undergraduate Programs is designed to better prepare middle school students for college through mentoring, career development, college awareness, and scholarships.

*Educational Practices:* Artful Use of Infrastructure, Quality Leadership

Activity	Description	Evaluation Procedure	
Implement College Tracking Program in eSchoolPlus (student management system)	Use application software to monitor where students apply, receive acceptance and attend post high school institutions.	By using this software we can analyze the number of students being accepted and attending college. This will allow us to evaluate our curriculum and ensure that we are preparing our students with the skills necessary for post high school education.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	7/1/2007	<b>Finish</b> 6/30/2012 \$35,000.00

Activity	Description	Evaluation Procedure	
Provide data for analysis on continual basis as required by the Gear Up grant	As required by this grant, information is provided periodically to the grant evaluator. Custom reports and data screens are designed to meet the data analysis requirements.	The grant is evaluated by an outside agency. This agency provides the district with an analysis of the data.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	7/1/2006	<b>Finish</b> 6/2/2008 \$9,000.00

Activity	Description	Evaluation Procedure	
Utilize technology for college preparation and exploration	Using video conferencing and online resources students can research post high school options, prepare applications and research potential funding assistance.	Track use of online resources and video conferencing use for college preparation and exploration.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Rebecca Hostetler	<b>Start</b>	9/1/2006	<b>Finish</b> 6/30/2012 \$40,000.00

**Strategy: Secondary Scheduling**

*Description:* A process that will enable the implementation of a more efficient and effective system for course, class and staff scheduling.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure
Provide parent access to grades and transcripts online through eSchoolPlus (student management system)	Allow parents to review student's grades, homework, transcripts and attendance online. This feature is part of our student management software and will ensure confidentiality.	Analyze the number of parents requesting and accessing this information.

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$45,000.00

Activity	Description	Evaluation Procedure			
Provide scheduling requests online through eSchoolPlus (student management system)	ESchoolPlus allows for students to submit course requests online to assist in the scheduling process, eliminating the need for paper request forms.	Students are scheduled into classes, according to their requests in a timely manner.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	3/1/2007	Finish	6/30/2012	\$24,000.00

Activity	Description	Evaluation Procedure			
Reduce bell schedules in master schedule for secondary scheduling at John Harris High School	By reducing the number of bell schedules in the master schedule, students will be able to cross teams and grades to get needed courses.	One bell schedule is in place at John Harris High School.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2007	Finish	6/30/2012	\$40,000.00

**Strategy: Small Learning Communities**

*Description:* The implementation of appropriate systems, programs and courses to enable students to attain a regular high school diploma or certification.

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure			
Support curriculum software package in Credit Recovery Program (Plato)	Continue to provide technical and implementation support for the Credit Recovery Program. As program expands provide additional licences and professional development.	Number of students using the software package to receive credit.			

Person Responsible	Timeline for Implementation				Resources
Barbara Batts	Start	9/1/2006	Finish	6/30/2012	\$100,000.00

Activity	Description	Evaluation Procedure			
Support necessary technology for SBI program	Currently SBI runs two stores, one of which is an online store. Continue to support hardware, software and web site for this special program.	Number of sales generated from online store. Track number of support calls for this program. Generate reports on site usage.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$15,000.00

Activity	Description	Evaluation Procedure			
Support Student Laptop initiative for SciTech High	As a science and technology school, students are given access to the latest technology. During their years at SciTech students are given a laptop to use at school and at home for educational use.	Track number of support calls for student laptops. As well as track use of educational network resources including the Internet.			

Person Responsible	Timeline for Implementation				Resources
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Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$450,000.00
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**Strategy: Support for Transitions**

*Description:* The implementation of specific programs and curricula that assist students in transition from grade to grade to ensure and increase academic achievement and success.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure
Utilize video conferencing to visit secondary classrooms	Eighth grade students across the district can use video conferencing to observe and take classes at SciTech High, Harrisburg High and CTA, as well as talk to students and teachers in those buildings.	Monitor usage of video conferencing for visiting secondary classrooms and cross grade level attendance.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b>	3/1/2007
	<b>Finish</b>	6/30/2012
	<b>Resources</b>	
	\$15,000.00	

Activity	Description	Evaluation Procedure
Utilize web to communicate pertinent information to students and parents about secondary education choices and requirements	Secondary schools can post course catalogs, graduation requirements and other relevant information on the web for helping students decide which school (SciTech, Harrisburg High or CTA) they wish to attend.	Track statistics on usage of these sections of the web site.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b>	3/1/2007
	<b>Finish</b>	3/5/2012
	<b>Resources</b>	
	\$30,000.00	

**Goal: MATHEMATICS**

*Description:* At least 45% of all students will be proficient in Mathematics, as measured by the annual state-wide PSSA assessments.

**Strategy: Continuous learning**

*Description:* Develop a culture of internal professional accountability and standards based continuous professional learning

*Educational Practices:* Continuous Learning Ethic, Quality Teaching

Activity	Description	Evaluation Procedure
To employ a Coordinator of Math and Technology	Utilize Coordinator of Math and Technology to deliver and coordinate professional development and coaching	As the professional development activities conclude, participants will fill-out evaluation forms on the PD to determine what its strengths and weaknesses were. These will then be evaluated for the possibility of further PD's in the district.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Barbara Batts	<b>Start</b>	n/a
	<b>Finish</b>	n/a
	<b>Resources</b>	
	\$0.00	

Activity	Description	Evaluation Procedure
Provide online and video conferencing opportunities for students	We are members of PVAC and Partners in Distance Learning which provides courses and virtual fieldtrips for students. As interest in online and video conferencing	Number of students taking online courses and participating in distance learning opportunities.

	increases, we will continue to explore partnerships to supplement our curriculum.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b> 6/30/2012 \$0.00

**Strategy: Curriculum Development**

*Description:* The district will enhance and excel the mathematics curriculum through consistency across all grade levels and ensure it is aligned to the state standards.

*Educational Practices:* Quality Teaching

Activity	Description	Evaluation Procedure	
Increase awareness and use proficiency of available math curriculum software	Available math curriculum software will be available to staff on the district website. Professional development will teach staff how to integrate this software into their curriculum.	Network statistics on use of math curriculum software. Comparison of math software assement tools to standardized and distict math assessment scores.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Barbara Batts	<b>Start</b>	9/1/2006	<b>Finish</b> 6/4/2012 \$0.00

**Strategy: Interventions**

*Description:* Research-based interventions will be implemented with children who are scoring below basic and basic on the PSSA and district assessments in the area of math.

*Educational Practices:* Quality Teaching

Activity	Description	Evaluation Procedure	
Implement the uniform student referral system.	The present CASST system will be integrated with online student data. Data reports will be generated to plan and assess appropriate interventions through CASST meetings.	Evidence will be seen with grade level meeting minutes. Evidence of reduced numbers of referrals for Special Education and evidence of the percentage of students inthe Below Basic category on district and standardized assessments.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Rebecca Hostetler	<b>Start</b>	9/1/2006	<b>Finish</b> 6/30/2012 \$0.00

**Strategy: Resource Development**

*Description:* The district will utilize its consultants and district expertise to upgrade the technology for the students.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure	
Making Technology Wiser	We will look at our resources and brainstorm how the technology could be best used to improve instruction, resources and motivators for the students. The district will hire Technology Integrators to ensure quality and effective instruction.	Monthly meetings will be held with the IT Education Coordinator and the technology teachers. Feedback will be collected and processed to form future needs.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Barbara Batts	<b>Start</b>	n/a	<b>Finish</b> n/a \$0.00

Activity	Description	Evaluation Procedure			
Needs assessment of available software that aligns with math curriculum	A committee shall be formed of curriculum and IT staff to evaluate current math curriculum software. Analysis of the current software and the curriculum needs will provide plan for future purchases of math curriculum software.	Recommendations from committee on future software purchases.			
Person Responsible	Timeline for Implementation				Resources
Barbara Batts	<b>Start</b>	1/1/2007	<b>Finish</b>	6/4/2012	\$0.00

**Strategy: Systems of Accountability**

*Description:* The district will create a structure that will hold every stakeholder accountable for student achievement.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure			
Analysis of assessment data (ex. 4sight, DRA, PSSA, Terra Nova)	The Leadership Teams of each building will analyze assessment data and use them to inform decision-making for the development of school wide plans. Principals and teachers will use data analysis for the development of individual teacher professional development plans. The data analysis will also be used for planning individual student interventions.	The goals of the school wide plans are accomplished. The teacher will receive a satisfactory rating in periodic evaluations as determined by the Principal. The assessment data of the children receiving interventions will improve.			
Person Responsible	Timeline for Implementation				Resources
Rebecca Hostetler	<b>Start</b>	n/a	<b>Finish</b>	n/a	\$0.00

**Strategy: Use data to inform decisions**

*Description:* Professional staff and students will observe trends in testing data and will focus on modifying their teaching practices and learning style.

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Teaching

Activity	Description	Evaluation Procedure			
Analyze formative data for patterns and trends	Make inferences and generate hypothesis regarding the data. Define research-based instructional strategies to improve student achievement based upon data analysis. Analyze data of similar schools/districts that evidence high student achievement and replicate successful strategies used by these schools. Brainstorm and define a school-wide goal in which there is classroom and student level shared responsibility to reach the goal. Develop school-wide data charts and graphs to visualize the goal(s).	The district strategic plan and school improvement plans will reflect in their goals the analysis of all data.			

Person Responsible	Timeline for Implementation				Resources
Rebecca Hostetler	Start	n/a	Finish	n/a	\$0.00

Activity	Description	Evaluation Procedure			
Create custom reports for data analysis	As more assessments are added to the student management system, custom reports will be designed to extract data for analysis.	Number of assessments added to the student system and number of reports generated.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Upload tests and assessments into eSchoolPlus (student management system)	Work with curriculum committee to determine which assessments and scores need to be tracked long term. Upload tests and assessments into eSchoolPlus thru Longitunal Test Database.	Continuous monitoring of assessment uploading into eSchoolPlus.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

**Goal: READING**

*Description:* At least 54% of all students will be proficient in Reading, as measured by the annual state-wide PSSA assessments.

**Strategy: Continuous Learning**

*Description:* Provide professional development, coaches, and supports for teachers so that they have the capacity to deliver reading instruction

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure			
Provide online and video conferencing opportunities for students	We are members of PVAC and Partners in Distance Learning which provide courses and virtual fieldtips for students. As interest in online and video conferencing increases, we will continue to explore partnerships to supplement our curriculum.	Number of students taking online courses and participating in distance learning opportunities			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

**Strategy: Curriculum Development**

*Description:* Online curriculum will be developed.

*Educational Practices:* Continuous Learning Ethic, Quality Teaching

Activity	Description	Evaluation Procedure			
Increase awareness and proficiency of available reading curriculum software	Reading curriculum software will be available to the staff on the district website. Professional development will teach staff how to integrate this software into their curriculum. A joint committee shall be formed	Network statistics on use of reading curriculum software. Comparison of reading software assement tools to standardized and district reading assessment scores.			

	with curriculum and IT staff to evaluate future purchases of reading curriculum software.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	n/a	<b>Finish</b> n/a \$0.00

**Strategy: Interventions**

*Description:*

*Educational Practices:*

Activity	Description	Evaluation Procedure	
Add a technology application to the student referral system: CASST (Collaborative Action for Student Success Team)	The present CASST system will be integrated with online student data. Data reports will be generated to plan and assess appropriate interventions through CASST meetings.	1. Grade level meeting minutes. 2. Reduced numbers of referrals for Special Education 3. The percentage of students in the Below Basic category on district and standardized assessments.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	n/a	<b>Finish</b> n/a \$0.00

**Strategy: Resource Development**

*Description:* Provide content area books and intervention programs for students who are not reading on grade level

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Teaching

Activity	Description	Evaluation Procedure	
Breakthrough to Literacy Program	Monitor and support hardware and software for this program in the K-2 grades.	Create student reports from the software. Use this data for analysis with other district assessments.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Christina Reed	<b>Start</b>	9/1/2006	<b>Finish</b> 6/30/2010 \$0.00

Activity	Description	Evaluation Procedure	
Fast ForWord	Upgrade licenses for computer software. Continue to support hardware and software for this program as well as provide professional development as needed.	Increased student achievement in reading.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Barbara Batts	<b>Start</b>	2/1/2006	<b>Finish</b> 2/28/2006 \$0.00

Activity	Description	Evaluation Procedure	
Needs assessment of available software that aligns with reading curriculum	A joint committee shall be formed of curriculum and IT staff to evaluate current reading curriculum software. Analysis of the current software and the curriculum needs will provide plan for future purchases of reading curriculum software.	Recommendations from committee on future software purchases.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b> 6/4/2012 \$0.00

**Strategy: Systems of Accountability**

*Description:* Data from a variety of sources is used to ensure accountability across the system.

*Educational Practices:* Continuous Learning Ethic, Quality Leadership

Activity	Description	Evaluation Procedure
Analysis of assessment data (ex. 4sight, DRA, PSSA, Terra Nova)	The Leadership teams of each building will analyze assessment data and use it to inform decision making for the development of School Wide Plans. Principals and teachers will use the data analyses for the development of individual teacher professional development plans. The data analysis is also used for planning individual student interventions.	The goals of the School Wide Plans are accomplished. The teacher will receive a satisfactory rating in periodic evaluations as determined by the Principal. The assessment data of the children receiving interventions will improve.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Rebecca Hostetler	<b>Start</b> n/a	<b>Finish</b> n/a
		<b>Resources</b> \$0.00

**Strategy: Use data to inform decisions**

*Description:* Assure that teachers and administrators are familiar with data terms and data uses/organization for information-driven decision making.

*Educational Practices:* Continuous Learning Ethic, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure
Analyze formative data for patterns and trends	Make inferences and generate hypothesis regarding the data. Define research-based instructional strategies to improve student achievement based upon data analysis. Analyze data of similar schools/districts that evidence high student achievement and replicate successful strategies used by these schools. Brainstorm and define a school-wide goal in which there is classroom and student level shared responsibility to reach the goal. Develop school-wide data charts and graphs to visualize the goal(s).	School improvement plans reflect the data analysis.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Rebecca Hostetler	<b>Start</b> n/a	<b>Finish</b> n/a
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Create custom reports for data analysis	As more assessments are added to the student management system, custom reports need to be designed to extract data for analysis.	Number of assessments added to the student system and number of reports generated.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure			
Upload tests and assessments into eSchoolPlus (student management system)	Work with curriculum committee to determine which assessments and scores need to be tracked long term. Upload tests and assessments into eSchoolPlus thru Longitudinal Test Database.	Continuous monitoring of uploading assessments into eSchoolPlus.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

**Goal: SOCIAL AND EMOTIONAL LEARNING**

*Description:* Create a Supportive Learning Environment so students experience social/emotional/academic and physical safety.

**Strategy: Develop the Capacity**

*Description:* Develop the capacity for infusing social and emotional learning in all members of the learning community.

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure			
Analysis of student data to support social and emotional learning	Building and district level leadership teams will analyze detention and suspension data to inform decision-making relevant to the need to strengthen the implementation of current programs for early intervention and mental health treatment.	Detention and suspension data will be monitored and show evidence of reduced numbers.			
Person Responsible	Timeline for Implementation			Resources	
Judy Nuss	<b>Start</b>	9/1/2006	<b>Finish</b>	6/4/2012	\$0.00

**Strategy: Family Partnerships**

*Description:* Supporting student learning at home involves family school partnerships. PK and K teachers will introduce social and emotional learning concepts and strategies to parents.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure			
Maintain Family Partnerships information on district website about social and emotional learning	The administrative assistant for the Assistant Superintendent of Curriculum and Instruction will collect monthly information from representatives of all district groups who interface and build relationships especially with families. The Technology Department will create a portal on the District website for Family Partnerships. Access will be provided to all district personnel and family members of our enrolled students.	The Family Partnerships portal on the District website will include an link for evaluative response by the user.			
Person Responsible	Timeline for Implementation			Resources	
Sybil Knight	<b>Start</b>	9/1/2006	<b>Finish</b>	6/4/2012	\$0.00

**Strategy: Increase district capacity for SEL generalization**

*Description:* Social and emotional learning is generalized across the district.

*Educational Practices:* Continuous Learning Ethic, Quality Teaching

Activity	Description	Evaluation Procedure	
CASST	The CASST process will be analyzed annually to evaluate the strengths and weaknesses of the implementation of this student referral process in each school building. Decisions will be made based on CASST data and the CASST process analysis to improve the collection and use of appropriate data for decision making relevant to resource distribution and actual early intervention that leads to greater levels of individual student achievement. Additional professional development will be provided for staff on an as needed basis, but at least annually for all new staff.	A district level CASST team will meet twice annually with each building level team to assess its implementation of CASST. At least annually, the Student Support Services team and Curriculum and Instruction team will meet to analyze outcomes of CASST at the individual, grade and disaggregated levels. New staff will complete evaluation forms after a professional development session on the topic of CASST.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Julie Botel	<b>Start</b> 9/1/2006	<b>Finish</b> 1/1/2012	\$0.00

**Goal: STUDENT ATTENDANCE (any school that does not graduate seniors)**

*Description:* Student attendance will meet a 90% threshold and/or show growth.

**Strategy: Home communication**

*Description:* The school will communicate regularly with parents to ensure good student attendance and achievement.

*Educational Practices:* Artful Use of Infrastructure, Quality Leadership

Activity	Description	Evaluation Procedure	
Use eSchoolPlus (student management system) to generate attendance letters	Teachers take attendance electronically in ESchoolPlus. District staff will be trained how to run attendance letters to communicate this information with parents.	All staff are trained and letters generated. Professional development evaluation form of sessions.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>		<b>Resources</b>
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 8/6/2007	\$0.00

Activity	Description	Evaluation Procedure
Use of parent access module in Student Management System to view grades, attendance, discipline, etc.	Our current student management system, ESchoolPlus, allows accounts to be created for parents/guardians to view student information such as grades, attendance and discipline. IT will set up accounts, maintain security and provide training for this module of the system.	Number of parents trained and accessing ESchoolPlus.

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	1/1/2007	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Use telecommunications system to contact parents via voice message when students are absent	Investigate and purchase software to interface our current student management system with our phone system so parents are notified when students are absent via telephone.	Fewer students are absent.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	1/1/2007	Finish	6/30/2012	\$0.00

**Strategy: Truancy Program**

*Description:* The creation and implementation of a truancy elimination system that clarifies the role and responsibility of the principal, teacher, school guidance counselor, truancy staff, drop out prevention and attendance secretary.

*Educational Practices:* Artful Use of Infrastructure, Quality Leadership

Activity	Description	Evaluation Procedure			
Card swipe attendance	Investigate, purchase and install card swipe attendance for schools. Student attendance can be taken by card swiping when they enter the building.	Completion of installation and testing of system.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2007	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
CASST	The present CASST system will be integrated with online student data. Data reports will be generated to plan and assess appropriate interventions through CASST meetings.	Evidence will be seen with grade level meeting minutes. Evidence of the percentage of students in the Below Basic category on district and standardized assessments. Evidence in the reduction of truancy.			

Person Responsible	Timeline for Implementation				Resources
Julie Botel	Start	9/27/2006	Finish	n/a	\$0.00

Activity	Description	Evaluation Procedure			
Creat reports to analyze trends and patterns regarding truancy issues	Custom screens, fields and reports will be created in ESchoolPlus to assist in analyzing trends and patterns in truancy.	Completion of reports for truancy program.			

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2008	\$0.00

**Goal: USE TECHNOLOGY RESOURCES TO INCREASE STUDENT ACHIEVEMENT**

*Description:* Technology will be used as a tool to increase student achievement in reading and math as measured on the annual state-wide assessments.

**Strategy: Administrative uses of technology**

*Description:* We want to insure that our Administrative software can handle our district needs. We need to have a system that is flexible, accurate and end user friendly to provide for the district's data analysis needs.  
*Educational Practices:* Artful Use of Infrastructure, Quality Leadership

Activity	Description	Evaluation Procedure			
Create custom screens in eSchoolPlus (student management system) to house additional data.	ESchoolPlus allows the district to create custom screens and fields to track data unique to our District. As departments see the need to track data, screens and fields will be added.	Number of requests for custom data tracking. Generate reports for this data as needed.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$150,000.00

Activity	Description	Evaluation Procedure			
Ensure accuracy of student and staff data in Financial Management System and Student Management System	Periodic data checks will be run to ensure accuracy of student and financial data. Reports will be run and data corrected. Retraining will occur for major issues.	Number of data inconsistencies found. Develop schedule for periodic data integrity checks.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$35,000.00

Activity	Description	Evaluation Procedure			
Expand use of district website to post pertinent information at the district and school level	The district, each school and every classroom is able to have a section on the district website. Training and integration will be ongoing. Servers will be maintained and upgraded as needed.	Number of new sections created annually and tracking of website statistics.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$60,000.00

Activity	Description	Evaluation Procedure			
Expand use of electronic report cards to K-8 schools	ESchoolPlus allows the creation of custom report cards to be generated. We will work with Curriculum and Instruction to design, test and pilot the use of K-8 report cards.	Completion of design and implementation feedback provided by principals and teachers.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	9/1/2008	\$95,000.00

Activity	Description	Evaluation Procedure			
Implement document management system	To reduce number of paper copies, a document management system will be implemented to house district policies, procedures, and forms. This system will also allow for collaboration of document creation.	Track number of documents posted and retrieved.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/30/2012	\$20,000.00

Activity	Description	Evaluation Procedure			
Support email as the official means of communication among district employees	Email is a crucial means of communication in the district. The servers and accounts will be upgraded and maintained to provide uninterrupted service.	Track email usage and server logs. Monitor network disk space to ensure system integrity.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$100,000.00

Activity	Description	Evaluation Procedure			
Support implementation of IEP management software	IEP Plus was purchased to track special education services and requirements. The District will continue to monitor this implementation, provide professional development for use of the system, and upgrade and maintain the servers.	Evaluate the system to determine if it is meeting the needs of the users by conducting periodic meetings between IT and Special Education.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$150,000.00

Activity	Description	Evaluation Procedure			
Update, develop and track district wide policies (Awareity System)	District recently purchased policy tracking system called Awareity. This system will post policies and procedures for the district, as well as track acknowledgement/acceptance of the policy by district employees.	Number of policies posted will be tracked. Reports of acknowledgement/acceptance of policies by users.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/30/2012	\$55,000.00

Activity	Description	Evaluation Procedure			
Upload evaluations and assessments in eSchoolPlus (student management system)	The LTDB module of ESchoolPlus allows the District to upload evaluations and assessments into the student management system. From this, reports can be created to aid in the District's analysis of student achievement.	Number of evaluations and assessments housed in the system and custom reports created for data analysis.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$65,000.00

**Strategy: Build Capacity for Tech Utilization**

*Description:* We want insure the the district's technology is meeting our needs. We will repalce outdated equipment and install new equipment to meet the curriculum needs of the district, which will enhance technology integration.

*Educational Practices:* Artful Use of Infrastructure, Continuous Learning Ethic, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure			
Equip each building with sufficient projection systems	As the use of technology increases, it is essential that teachers have access to projection	Completion of inventory, needs assessment and implementation.			

	systems. Inventory of these projection systems and needs analysis will be completed to determine future purchases for each building.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Julie Botel	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Implement replacement strategy for hardware that is available for staff and students	The district will maintain an accurate inventory of hardware, so that it can implement an appropriate replacement strategy to maintain up to date technology.	Track quantity and quality of hardware.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Utilize Tech Integrators	Technology integrators will be employed to offer professional development on how to enhance our curriculum with the use of technology.	Lesson plans will be observed as to the frequency of technology in lessons throughout a week.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Barbara Batts	<b>Start</b> 1/15/2006	<b>Finish</b> 6/1/2006
		<b>Resources</b> \$0.00

**Strategy: Enhance technology integration**

*Description:*

*Educational Practices:*

Activity	Description	Evaluation Procedure
Conduct assessment of staff skills to create a technology professional development plan	The technology skills of new and current staff will be assessed by a survey. The results from this will be used to determine appropriate technology professional development necessary.	Results from staff survey. Feedback on evaluation form completed at the end of every professional development session.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Continue building and maintaining educational websites that align with district curriculum	Work with the Curriculum Department to develop a website that contains links of educational sites that align with District curriculum.	Creation of the website. Number of curriculum links. Track usage of this site.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Continue to provide professional development in use of NetTrakker	Provide ongoing professional development on the use and integration of NetTrakker for district teaching staff.	Number of staff attending training. Statistics on usage of the site. Feedback evaluation form at professional development session.

<b>Person Responsible</b>	<b>Timeline for Implementation</b>				<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>			
Develop joint evaluation committee of curriculum and IT personnel for educational hardware and software	A committee of curriculum and IT personnel will be formed and meet quarterly to evaluate hardware, software and professional development needs and issues for the District.	Minutes from the meetings and follow up of issues discussed.			

<b>Person Responsible</b>	<b>Timeline for Implementation</b>				<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/4/2012	\$0.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>			
Develop online professional development resources for available software applications	Create online courses, training materials or video sessions to aid in the understanding, use and integration of available district software packages.	Number of professional development materials created. Tracking the use of these materials.			

<b>Person Responsible</b>	<b>Timeline for Implementation</b>				<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>			
Develop required technology proficiencies for various district positions	Form a committee of district personnel to identify the necessary technology skills required for various district positions (ex secretaries, custodians, principals, ect.) Use these to aid in the hiring process as well as offering professional development to ensure existing staff meets these skills levels. Personnel will develop a list of technology skills for each job description	Feedback from professional development sessions. Completion of adding technology skills required to job descriptions.			

<b>Person Responsible</b>	<b>Timeline for Implementation</b>				<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/30/2012	\$0.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>			
Implement digital content usage in all buildings to supplement district curriculum (United Streaming and Raulands System)	We currently have licensing for United Streaming and digital content rights thru the CAIU for the Rauland's systems currently installed in our district's buildings. Digital content needs to be cataloged on the Raulands systems. Professional development for teaching staff needs to be conducted to make them aware of and how to access these services as well as how to integrate this material into their curriculum.	Feedback evaluation forms from professional development sessions. Network statistics on the use of these digital content systems.			

<b>Person Responsible</b>	<b>Timeline for Implementation</b>				<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Provide professional development for teachers to enhance technology integration in various curriculum areas and grade levels	Develop technology integration professional development plan based on a district survey and skills assessment of professional staff. Use current district staff, the CAIU and contracted services to provide necessary professional development.	Feedback from professional development evaluation form.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Technology integration professional development for administrative personnel	Send technology and curriculum staff to workshops/seminars to acquire new methods of integrating technology into the curriculum (train the trainer). Then offer in-house professional development for district staff.	Number of professional development sessions offered and feedback from professional development evaluation form.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

**Strategy: Improve communications among all members of the educational community**

*Description:* Provide the necessary tools to enhance the communications for parents, students and district staff.

*Educational Practices:* Artful Use of Infrastructure, Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure			
Continue use of cellular communication among staff	Currently many administrators, principals, and key district staff have cellular or two way radios to enhance communication. We will continue to support this method of communication upgrading as needed.	Monitor phone usage and billing.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Expand use of homework hotline via phone system	Ensure phone system has the capacity to handle homework hotline, update equipment as needed. System will allow parents to call a phone number to retrieve student assignments.	Track number of teachers using homework hotline and number of parents/guardians accessing the system.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Implement online parent access to student information	Our current student management system, ESchoolPlus, allows accounts to be created for parents/guardians to view student	Track number of parents trained and accessing ESchoolPlus.			

	information such as grades, attendance and discipline. IT will have to set up accounts, maintain security and provide training for this module of the system.	
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 1/1/2007	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Implement student broadcasting studios in each building	The current Rauland's system in each building allows for the broadcasting of morning announcements. Additional video cameras and microphones will be aquired to create production studios in each school. Additional training beyond the average use of the Rauland's system will be conducted for those operating the studios.	Feedback from the professional development sessions and monitor of schools using the studios for morning announcements.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 1/1/2007	<b>Finish</b> 1/1/2008
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Implement student email as necessary for educational purposes/student email policy	As necessary for educational purposes, students will be given email accounts. A student email policy will be developed and Board approved. If needed additional servers may be necessary to handle the additional demand.	Monitor number of students needing and accessing district email. Track policy acceptance by students and parents.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Increase teacher utilization of district website to encourage parental awareness of classroom and curriculum activities and content	With our current web portal system, each classroom can have a section on their school's website. Professional development will be used to train teachers how to use this system as well as provide ideas for appropriate classroom content.	Track number of teacher websites and analysis of website statistics.
<b>Person Responsible</b>	<b>Timeline for Implementation</b>	
Bob Hilinski	<b>Start</b> 9/1/2006	<b>Finish</b> 6/30/2012
		<b>Resources</b> \$0.00

Activity	Description	Evaluation Procedure
Utilize distance learning capabilities to facility district communication	Each building in the District has video conferencing capabilities. We will encourage the use of and provide training of the video confercing units to reduce travel time and increase communication among district personnel.	Track use of video confercing for district meetings.

Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

**Strategy: Improve Infrastructure**

*Description:* To provide quality service and to support the educational community, it is necessary to maintain, update and enhanced the network infrastructure.

*Educational Practices:* Artful Use of Infrastructure

Activity	Description	Evaluation Procedure			
Acquire backup generator for data center	To provide uninterrupted service and protect network equipment from power failure, the district will acquire a generator for the 7th street data center.	Track power outages and electrical issues at the 7th street data center.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	1/1/2007	Finish	1/1/2008	\$0.00

Activity	Description	Evaluation Procedure			
Continue to assess network equipment and replace as needed	Continue to monitor switches, hubs, routers, servers and wireless access points to ensure reliability and quality of network services. Replace equipment as needed. In renovated buildings acquire additional network equipment needed for expansion.	Monitor network statistics and help desk calls related to the network issues.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Continue to maintain, upgrade and enhance transportation management system (EduLog)	Currently we use EduLog to plan transportation for our students. We will continue to maintain the system and do upgrades as necessary.	Continually verify data integrity. Feedback from transportation personnel.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure			
Enhance security systems in buildings (card access, alarm system trigger to city police, video cameras)	Currently the district uses a card access system and video camera system for each building. As buildings are renovated this system must be updated. All building security equipment and accounts must be maintained and upgraded. Also, plans include installation of alarm system that contacts the city police.	Inventory of quantity and quality of equipment. Tracking of security issues. Ability to retrieve reports and video to aid city police.			
Person Responsible	Timeline for Implementation				Resources
Bob Hilinski	Start	9/1/2006	Finish	6/30/2012	\$0.00

Activity	Description	Evaluation Procedure		
Expand video conferencing capabilities to meet educational	Continue to provide video conference ability for every school	Monitor the use of video conferencing throughout the district		

needs	building.	to ensure brige capabilities are sufficient.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2007	<b>Finish</b>	6/30/2012
				\$50,000.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>		
Explore district wide phone system requirements	As the district continues to expand and renovate its facilities, we need to ensure that our communications are sufficient.	Quantity and quality of service will be monitored as the district grows. We want to ensure that as new technology evolves our system can meet the need of the district.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/30/2012
				\$490,000.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>		
Explore remote site location for disaster recovery	To ensure continued district computing operations we need to secure a remote location to house equipment and staff.	We will need to perform periodic testing of remote site for data integrity.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	1/1/2008
				\$500,000.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>		
Implement SIF server for vital administrative applications (Active Directory, Follett, EduLog, eSchoolPlus)	Setup server and install application agents so that data remains current within all district systems. Eschoolplus will be the master database that feeds into the other applications.	Upon installation of the server and agents, data integrity checks will be performed.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	1/1/2007	<b>Finish</b>	6/30/2012
				\$92,000.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>		
Maintain technology support call system	We currently use a software package called Track-it which gives the district the ability to log every technology request.	Reports are generated to track the tech support needs at each location within the district.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012
				\$30,000.00

<b>Activity</b>	<b>Description</b>	<b>Evaluation Procedure</b>		
Plan for additional expansion of network to new rooms and facilities	As district continues to renovate and expand its facilities we will need to provide the technology necessary to support the goals of the district. Currently we are renovating the high school and in 2008-2009 we will be renovating the alternative and votech schools.	We will monitor the network infrastructure to make sure that it is adequate to handle the amount of usage required.		
<b>Person Responsible</b>	<b>Timeline for Implementation</b>			<b>Resources</b>
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012
				\$650,000.00

Activity	Description	Evaluation Procedure			
Provide remote access to students and staff to utilize educational resources	Allow staff remote connectivity to district network to utilize the district's technology resources.	We will monitor the accounts that are remotely connecting to ensure resources are sufficient.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$154,550.00

Activity	Description	Evaluation Procedure			
Upgrade student management system to web based system (eSchoolPlus)	Convert student management system to full web based application. Maintain servers, upgrade software, support end users, and provide staff training.	Initial conversion will complete by Nov 1st. Feedback from end users will be ongoing to evaluate how this application is meeting the district's needs.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	6/30/2006	<b>Finish</b>	6/30/2007	\$500,525.00

**Strategy: Provide additional educational opportunities beyond the traditional school boundaries**

*Description:* Technology will be used for instruction and professional development.

*Educational Practices:* Artful Use of Infrastructure, Quality Teaching

Activity	Description	Evaluation Procedure			
Explore use of online course development, podcasting, wikkis, blogs, and chats to support classroom instruction	Utilize resources from the IU and district resources to promote use of web II technologies. Work with the curriculum departments to intergrate these technologies into the classroom.	Track the number of staff using these technology resources in their classroom and monitor the usage.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$20,000.00

Activity	Description	Evaluation Procedure			
Increase student and faculty use of distance learning activities that supplement district curriculum	Through membership in Partners in Distant Learning we will continue to offer these distance learning opportunities.	We will track the number of staff and students involved in these activities.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	6/30/2012	\$2,500.00

Activity	Description	Evaluation Procedure			
Provide necessary hardware, software and training for students and staff involved in online courses	Provide online courses through membership in PVAC, as well as hardware and training necessary to support this program.	Monitor enrollment of courses and student progress in these courses.			
Person Responsible	Timeline for Implementation			Resources	
Bob Hilinski	<b>Start</b>	9/1/2006	<b>Finish</b>	9/5/2011	\$5,000.00

**Staff Development**

The district continues to provide professional development to all of our teachers in the different disciplines. At the beginning of each school year we provide professional development for all new teachers for Network Access, Email training, Educational Software and miscellaneous hardware.

During the course of the school year we provide various trainings for the technology. Each department has a breakout to discuss their needs for the curriculum.

**Budget**

**Summary: Potential Funding Distribution**

<b>Funding Source</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>
010 - ADMINISTRATIVE BUDGET	\$493,000.00	\$513,300.00	\$698,000.00	\$1,704,300.00
020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES	\$0.00	\$5,000.00	\$5,000.00	\$10,000.00
201 - Basic Education	\$15,000.00	\$15,000.00	\$15,000.00	\$45,000.00
270 - SPECIAL EDUCATION FUNDING OF EXCEPTIONAL PUPILS	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00
340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)	\$20,000.00	\$0.00	\$0.00	\$20,000.00
418 - NCLB - Title I, Part H - Includes School Dropout Prevention	\$5,000.00	\$5,000.00	\$5,000.00	\$15,000.00
eRATE	\$132,000.00	\$270,000.00	\$137,000.00	\$539,000.00
<b>TOTAL</b>	<b>\$695,000.00</b>	<b>\$838,300.00</b>	<b>\$890,000.00</b>	<b>\$2,423,300.00</b>

**Goal: FOUR-YEAR GRADUATION RATE (for districts and schools that graduate seniors)**

Graduation rate will meet an 80% threshold and/or show growth. The rate of growth will be 2% per year.

<b>Drop-Out Prevention</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Initiate Drop Out Prevention Indicator (analysis of student data)	\$5,000.00	\$5,000.00	\$5,000.00	\$15,000.00	418 - NCLB - Title I, Part H - Includes School Dropout Prevention

<b>GEAR UP</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Implement College Tracking Program in eSchoolPlus (student management system)	\$20,000.00	\$0.00	\$0.00	\$20,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Implement College Tracking Program in eSchoolPlus (student management system)	\$0.00	\$5,000.00	\$5,000.00	\$10,000.00	020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES
Provide data for analysis on continual basis as required by the Gear	\$4,500.00	\$0.00	\$0.00	\$4,500.00	010 - ADMINISTRATIVE BUDGET

Up grant					
Utilize technology for college preparation and exploration	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	eRATE
Utilize technology for college preparation and exploration	\$5,000.00	\$5,000.00	\$5,000.00	\$15,000.00	010 - ADMINISTRATIVE BUDGET

<b>Secondary Scheduling</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Provide parent access to grades and transcripts online through eSchoolPlus (student management system)	\$5,000.00	\$5,000.00	\$5,000.00	\$15,000.00	eRATE
Provide parent access to grades and transcripts online through eSchoolPlus (student management system)	\$4,000.00	\$4,000.00	\$4,000.00	\$12,000.00	010 - ADMINISTRATIVE BUDGET
Provide scheduling requests online through eSchoolPlus (student management system)	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET
Provide scheduling requests online through eSchoolPlus (student management system)	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET
Reduce bell schedules in master schedule for secondary scheduling at John Harris High School	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00	010 - ADMINISTRATIVE BUDGET

<b>Small Learning Communities</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Support curriculum software package in Credit Recovery Program (Plato)	\$15,000.00	\$15,000.00	\$15,000.00	\$45,000.00	201 - Basic Education
Support necessary technology for SBI	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET

program					
Support Student Laptop initiative for SciTech High	\$90,000.00	\$90,000.00	\$90,000.00	\$270,000.00	010 - ADMINISTRATIVE BUDGET

<b>Support for Transitions</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Utilize video conferencing to visit secondary classrooms	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET
Utilize web to communicate pertinent information to students and parents about secondary education choices and requirements	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET
Utilize web to communicate pertinent information to students and parents about secondary education choices and requirements	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00	010 - ADMINISTRATIVE BUDGET

<b>TOTAL</b>	<b>\$179,500.00</b>	<b>\$160,000.00</b>	<b>\$160,000.00</b>	<b>\$499,500.00</b>	
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**Goal: USE TECHNOLOGY RESOURCES TO INCREASE STUDENT ACHIEVEMENT**

Technology will be used as a tool to increase student achievement in reading and math as measured on the annual state-wide assessments.

<b>Administrative uses of technology</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Create custom screens in eSchoolPlus (student management system) to house additional data.	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00	010 - ADMINISTRATIVE BUDGET
Ensure accuracy of student and staff data in Financial Management System and Student Management System	\$5,000.00	\$5,000.00	\$5,000.00	\$15,000.00	010 - ADMINISTRATIVE BUDGET
Expand use of district website to post pertinent information at the district and school	\$12,000.00	\$12,000.00	\$12,000.00	\$36,000.00	010 - ADMINISTRATIVE BUDGET

level					
Expand use of electronic report cards to K-8 schools	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00	010 - ADMINISTRATIVE BUDGET
Implement document management system	\$4,000.00	\$4,000.00	\$4,000.00	\$12,000.00	010 - ADMINISTRATIVE BUDGET
Support email as the official means of communication among district employees	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00	010 - ADMINISTRATIVE BUDGET
Support implementation of IEP management software	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00	270 - SPECIAL EDUCATION FUNDING OF EXCEPTIONAL PUPILS
Update, develop and track district wide policies (Awareity System)	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00	010 - ADMINISTRATIVE BUDGET
Upload evaluations and assessments in eSchoolPlus (student management system)	\$13,000.00	\$13,000.00	\$13,000.00	\$39,000.00	010 - ADMINISTRATIVE BUDGET

<b>Improve Infrastructure</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Expand video conferencing capabilities to meet educational needs	\$9,000.00	\$9,000.00	\$9,000.00	\$27,000.00	eRATE
Expand video conferencing capabilities to meet educational needs	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	010 - ADMINISTRATIVE BUDGET
Explore district wide phone system requirements	\$55,000.00	\$60,000.00	\$250,000.00	\$365,000.00	010 - ADMINISTRATIVE BUDGET
Explore remote site location for disaster recovery	\$100,000.00	\$100,000.00	\$100,000.00	\$300,000.00	010 - ADMINISTRATIVE BUDGET
Implement SIF server for vital administrative applications (Active Directory, Follett, EduLog, eSchoolPlus)	\$8,000.00	\$9,000.00	\$15,000.00	\$32,000.00	010 - ADMINISTRATIVE BUDGET
Maintain technology support call system	\$5,500.00	\$6,000.00	\$6,500.00	\$18,000.00	010 - ADMINISTRATIVE BUDGET
Plan for additional	\$90,000.00	\$225,000.00	\$90,000.00	\$405,000.00	eRATE

expansion of network to new rooms and facilities					
Plan for additional expansion of network to new rooms and facilities	\$10,000.00	\$25,000.00	\$10,000.00	\$45,000.00	010 - ADMINISTRATIVE BUDGET
Provide remote access to students and staff to utilize educational resources	\$25,000.00	\$28,000.00	\$30,000.00	\$83,000.00	eRATE
Provide remote access to students and staff to utilize educational resources	\$2,500.00	\$2,800.00	\$3,000.00	\$8,300.00	010 - ADMINISTRATIVE BUDGET
Upgrade student management system to web based system (eSchoolPlus)	\$60,000.00	\$63,000.00	\$66,000.00	\$189,000.00	010 - ADMINISTRATIVE BUDGET

<b>Provide additional educational opportunities beyond the traditional school boundaries</b>	<b>2007-2008</b>	<b>2008-2009</b>	<b>2009-2010</b>	<b>Total</b>	<b>Funding Source</b>
Explore use of online course development, podcasting, wikis, blogs, and chats to support classroom instruction	\$4,000.00	\$4,000.00	\$4,000.00	\$12,000.00	010 - ADMINISTRATIVE BUDGET
Increase student and faculty use of distance learning activities that supplement district curriculum	\$500.00	\$500.00	\$500.00	\$1,500.00	010 - ADMINISTRATIVE BUDGET
Provide necessary hardware, software and training for students and staff involved in online courses	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	010 - ADMINISTRATIVE BUDGET

<b>TOTAL</b>	<b>\$515,500.00</b>	<b>\$678,300.00</b>	<b>\$730,000.00</b>	<b>\$1,923,800.00</b>	
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<b>GRAND TOTAL</b>	<b>\$695,000.00</b>	<b>\$838,300.00</b>	<b>\$890,000.00</b>	<b>\$2,423,300.00</b>	
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### **Monitoring**

District Administrators meet on a regular basis (such as weekly cabinet meetings, monthly principal meetings and monthly IT department meetings). These meetings provide the venue for monitoring and assessing this plan.

Department heads are responsible for the successful implementation of their strategies and activities within the plan.

### **Evaluation**

Our evaluation of this plan will take place with input from interviews and surveys of staff and parents. We will continuously analyze data to determine needs and strengths from the trends that we observe in the data.

As this plan is new for the year 2006-2007, we have not yet had enough opportunity to evaluate its effectiveness.

As the year begins and time passes on, we will evaluate and adjust as necessary.