

HARRISBURG SCHOOL DISTRICT



AGENDA

BOARD OF SCHOOL DIRECTORS REGULAR MEETING

Tuesday, February 21, 2012

AGENDA

1. CALL TO ORDER – 6:30pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL & ANNOUNCEMENTS
4. APPROVAL OF FEBRUARY 21, 2012 AGENDA
5. APPROVAL OF MINUTES-FEBRUARY 6, 2012
6. PUBLIC COMMENT-AGENDA ITEMS (Time limit of three minutes per person)
7. REPORTS
 - 7.1 Academic, Instruction, and Student Services Committee-Destini Hodges, Chair
 - 7.2 Ad Hoc Negotiations Committee-Arlene Burno, Chair
 - 7.3 Budget, Facilities, and Finance Committee-Wayne Henry Chair
 - 7.4 Community Relations Committee-Tiffiney Penn, Chair
 - 7.5 Human Resources/Administrative Committee-Arlene Burno, Chair
 - 7.6 Policies and Procedures Committee-Jennifer Smallwood, Chair
 - 7.7 Superintendent’s Report-Dr. Sybil Knight-Burney
 - Presentation: ACT SO Award Recipients: Harrisburg High School SciTech Campus Students Madeline Williams and Stevi Thompson
 - Presentation: Rotary Club Essay Contest First Place Winner: Harrisburg High School-John Harris Campus Student Qadirah Williams and English Teacher Coleen Forrester
8. BUDGET ADMINISTRATION

The Administration recommends approval of the following attached items:

 - 8.1 Check Register 1/27/12-Check Numbers 82243-82383
 - 8.2 Check Register 2/3/12-Check Numbers 82384-82506
 - 8.3 Check Register 2/10/12-Check Numbers 82507-82602
 - 8.4 Budget Transfers 2011-2012
 - 8.5 January 31, 2012 Treasurer’s Report
9. OTHER FISCAL MATTERS
 - 9.1 Use of Facilities Request

The following requests have been received by the Business Services Office and are submitted to the Board of Directors for approval based upon availability subject to Policy 707 of the Harrisburg School District Board Policy Manual.

A.	GROUP:	Harrisburg Packers Midget Football
	LOCATION:	Severance Field/Concession
	ACTIVITY:	Midget Football Game
	DATE(S):	September 2012 – November 2012
	TIMES:	7:00 am – 7:00pm
	COST:	N/C – Class III Category Community Service Group.
	RESPONSIBLE:	Dana Blackston

9.1 Use of Facilities Request-continued

B. GROUP: Camp Curtin Girls on the Run Program
LOCATION: Track at William Penn
ACTIVITY: Girls on the Run
DATE(S): February 22, 2012 – May 19, 2012
TIMES: 3:00 pm – 4:30pm
COST: N/C – Class I District Sponsored Group
RESPONSIBLE: Natasha Nayduch

C. GROUP: Dauphin County Parks & Recreation
LOCATION: Harrisburg High School Gymnasium
ACTIVITY: School District Youth Step Clinic
DATE(S): March 31, 2012
TIMES: 2:00 pm – 6:00pm
COST: N/C – Class III Community Service Group
RESPONSIBLE: Larry Moore

9.2 RESOLUTION TO APPROVE THE CAPITAL AREA INTERMEDIATE UNIT GENERAL PROPOSED FINAL OPERATING BUDGET FOR THE 2012-13 FISCAL YEAR

The Administration recommends approval of the attached RESOLUTION.

9.3 RESOLUTION in SUPPORT of PROPOSED AMENDMENT TO SECTION 1913-A OF THE SCHOOL CODE, 24 P.S. § 19-1913-A. FINANCIAL PROGRAM; REIMBURSEMENT OF PAYMENTS

Explanation: This amendment is being proposed to the Pennsylvania Community College Act of 1964 that would allow HACC and its sponsors to more freely negotiate a rate for the districts that is mutually agreed upon by both the school and college officials.

9.4 REQUEST PERMISSION TO SEEK BIDS FOR UNIFORM SERVICES

The Administration requests permission to seek bids for uniform services.

Explanation: The District provides uniforms for the Facilities staff and is in the final year of its current agreement which expires June 30, 2012.

10. PERSONNEL

10.1 INSTRUCTIONAL TECHNOLOGY DEPARTMENT REORGANIZATION

The Administration recommends approval of the attached reorganization of the Instructional Technology Department and Job Descriptions.

Explanation: Reorganization will result in more effective coordination of services and employee knowledge and skills.

10.2 PERSONNEL ACTIONS

It is the recommendation of Administration that the Board approve the personnel actions outlined in the attached document.

11. POLICIES AND PROGRAMS**11.1 FUNDRAISER REQUESTS**

The Administration recommends approval of the following fundraiser requests:

- A. GROUP: Marshall Elementary Band
 ACTIVITY: Pizzas & Cookie Dough Soft Pretzels
 DATE: Feb 22, 2012 – Mar 9, 2012
 REASON: Funds will be used for the Band Booster Events.
 COMPANY: A.G.I.
 PRICE: \$5 - \$12
 PROFIT: 40%
 RESPONSIBLE: Dave Devonshire
- B. GROUP: SciTech High School
 ACTIVITY: Fruit Smoothies/Empanada Sale
 DATE: Feb 22, 2012 – May17, 2012
 REASON: Funds will be used for 2 cultural events in (Cultural Shows) town and the yearly New York City Trip for the end of the year. Number of days will be determined by amount of money raised.
 COMPANY: Latino/International Club Members
 PRICE: \$1.00
 PROFIT: 100% - Cost of Supplies to be bought by teachers/parents
 RESPONSIBLE: Pfender/Vogelsong

11.2 CHANGE IN SCITECH COURSE NAME (This item was tabled at the 2-6-12 meeting.)

The Administration is recommending approval of the change in course name Tech Web, presently offered at SciTech Campus, to Digital Media effective only for the remainder of 2011-2012.

11.3 2012-2013 SCITECH CAMPUS COURSE CATALOG

The Administration is recommending approval of the attached 2012-2013 Course Catalog for Harrisburg High School SciTech Campus.

11.4 2012-2013 SCITECH COURSE CATALOG MODIFICATIONS, ADDITIONS AND DELETIONS

The Administration is recommending approval of the attached Course Catalog Modifications, Additions and Deletions for Harrisburg High School John Harris Campus for the 2012-2013 school year.

11.5 2012 GRADES 9-12 SUMMER SCHOOL PROGRAM

The Administration recommends approval of the attached 2012 Grades 9-12 Summer School Program.

11.6 AGREEMENT WITH THE DEPARTMENT OF GENERAL SERVICES

The Administration recommends approval of the attached Agreement to use the Forum for the 2012 Harrisburg High School Graduation on June 10, 2012

11.7 CONTRACT WITH THE SHERATON HARRISBURG-HERSHEY

The Administration recommends approval of the attached contract for the Harrisburg High School 2012 Prom on May 19, 2012.

11. POLICIES AND PROGRAMS-continued**11.8 APPROVAL FOR ADDITIONAL INTERNET ACCESS BANDWIDTH**

The Administration recommends approval to amend the District's Commodity Internet contract with Level 3 to increase the District's existing 70 mb to 100 mb for the 2012-2013 fiscal year.

Explanation: The District's existing 70mb of Internet is being used at maximum capacity. Therefore, the District conducted a competitive bidding process for additional Internet bandwidth in the fall of 2011 and selected Level 3 as the lowest responsible bidder. The District's existing Level 3 Internet contract is due to expire June 30, 2013. This upgrade in service will begin July 1, 2012 and will be coterminous with the existing Level 3 contract. The estimated annual cost for the additional 30 mb of Internet is \$1314 per month with a \$500 installation fee of which the District expects to receive funding for 88% of the billed charges from the federal E-rate program. The District's annual "out of pocket" cost is projected to be approximately \$1900.

11.9 CONTRACT WITH SHANNON A. SMITH, INC.

A. Addendum to general conditions of the contract for construction between Harrisburg School District and Shannon A. Smith, Inc. (A1A A201-2007) Article 1-General Provisions

B. Addendum to standard form of agreement between the Harrisburg School District and Shannon A. Smith, Inc. (A1A A201-2007) Article 2-Work of the Contract

The Administration recommends approval of the attached contracts with Shannon A. Smith, Inc. to complete the Scott HVAC Project.

11.10 AMENDMENT NO. 2 TO THE BARTON ASSOCIATES, INC. CONTRACT

The Administration recommends approval of Amendment No. 2 to the Barton Associates, Inc. contract.

Explanation: Barton's contract with the District was for the design and development of the specifications and plans for the Scott School HVAC project. With the approval of the project, we are asking that Barton now provide construction management services to ensure that the project is completed to specifications and on time. This amendment is for these additional services.

11.11 REVISION TO THE TRITT-SHELL E-RATE CONSULTING AGREEMENT

The Administration recommends approval of the attached revised Tritt Schell E-Rate Consulting Agreement.

Explanation: The agreement with Tritt-Schell Consulting approved by the Board in November included the incorrect dates for the payment of the contracted amount. The correct dates are December 1, 2011; February 1, 2012; May 1, 2012; and June 1, 2012.

11. POLICIES AND PROGRAMS-continued

11.12 GEAR UP CONTRACT WITH LOWEE'S GROUP TOURS, LLC

The Administration recommends approval of the attached contract.

Explanation: The PA State GEAR UP program believes that college is possible for every student regardless of their socioeconomic status. Research supports that students who participate in college visits are more likely to attend college. Our program would like to take (40) tenth grade students to Delaware State University on March 27, 2012. Prior to the trip, GEAR UP Direct Services Coordinators provide in-depth pre-visit activities to help students get the most out of the experience. The activities include a lesson that provides an overview of college life and information about career opportunities open to people with college degrees. Funds for the charter bus will be provided by the GEAR UP program. The attached contract was the lowest of 3 quotes received.

11.13 2009-GEARUP-02-R1-A3 -- The Amendment to 2009-GEARUP-02-R1-A2 for Year 4

The Administration recommends approval of the attached Amendment to the GEAR UP contract for Year 4.

11.14 FIRST ADVANTAGE CONTRACT

The Administration recommends approval of the attached First Advantage Contract to provide on-line clerical testing that has been added as a hiring process requirement to improve support staff skill level.

13. PUBLIC COMMENT – NON-AGENDA ITEMS (time limit of three minutes per person)

14. ADJOURNMENT

Dates for 2011-2012 Meetings of the Board of School Directors
of the Harrisburg School District

All meetings to be held at 6:30pm in the boardroom on the first floor of the Administration Building, 2101 N. Front St., Building #2, Harrisburg, PA 17110.

Monday, August 1, 2011	Monday, August 15, 2011
Tuesday, September 6, 2011 (September 5 is Labor Day)	Monday, September 19, 2011
Monday, October 3, 2011	Monday, October 17, 2011
Monday, November 7, 2011	Monday, November 21, 2011
Monday, December 5, 2011	Monday, December 19, 2011
Tuesday, January 3, 2012 (January 2 is New Year's Holiday)	Tuesday, January 17, 2012 (January 16 is Martin Luther King holiday)
Monday, February 6, 2012	Tuesday, February 21, 2012 (February 20 is President's Day holiday)
Monday, March 5, 2012	Monday, March 19, 2012
Monday, April 2, 2012	Monday, April 16, 2012
Monday, May 7, 2012	Monday, May 21, 2012
Monday, June 4, 2012	Monday, June 18, 2012

NOTICE

Notice is hereby given that the Board of School Directors of the Harrisburg School District will conduct a regular meeting on Tuesday, February 21, 2012 at 6:30 pm in the first floor board room of the Administration Building located at 2101 N. Front St., Building 2, Harrisburg, PA.

The purpose of the hearing is to review and act on regular business that comes before the Board.

If you are a person with disabilities or require other accommodations, please contact the Superintendent's Office at 717-703-4024.

Carol L. Kaufmann
Board Secretary

Insertion Dates: June 23, 2011